

CONSTRUCTION & FIELD OPS SAFETY TEMPLATE

Construction Site Safety Inspection Checklist

Inspect access, PPE, work at height, scaffolds, excavations, plant, lifting, electrical safety, fire prevention, emergency readiness, occupational health, and corrective actions across active construction work.

PROJECT / LOCATION

INSPECTION DATE

INSPECTOR

APPROVER

1. Audit setup, site scope, and safety governance

1

Confirm the project, site address, inspection date, work phase, principal contractor, inspector, site manager, and emergency contacts.

CRITICAL

METADATA + SIGN-OFF

NAME Enter

TIME _:_

SIGNATURE Sign

Execution tip:

 Confirm who can stop work, isolate an area, or authorize restart after a critical finding.

2

Define the active work zones, trades, subcontractors, plant, temporary works, deliveries, public interfaces, and restricted areas included in the inspection.

METADATA + SIGN-OFF

Sample	Expected	Actual	Result	Evidence

Execution tip:

 Record excluded areas and ensure the sample reflects every active trade and high-risk work zone.

3

Review previous incidents, near misses, stop-work events, regulator findings, safety observations, and overdue corrective actions before the walk-through.

METADATA + SIGN-OFF

EXPECTED _

ACTUAL _

VARIANCE _

Investigate

Execution tip:

 Use repeat findings to target weak controls, contractors, shifts, or work fronts.

4

Verify current site safety plans, risk assessments or JHAs, method statements, permits, emergency procedures, and escalation contacts are available to the relevant teams.

CRITICAL

METADATA + SIGN-OFF

Finding	Owner	Priority	Due	Evidence

Execution tip:

 Check document version, approval, issue date, worker access, and whether the control matches current work.

5

Confirm competent persons, supervisors, first aiders, fire wardens, lifting personnel, and other safety-critical roles are appointed for the work in progress.

CRITICAL

METADATA + SIGN-OFF

Compliant

Partially compliant

Non-compliant

N/A

Execution tip:

 Validate appointments against the hazards actually present during the inspection.

6

Capture the inspection start time, geo-location, weather or site conditions, and an approved reference photo of the active construction site.

CRITICAL

METADATA + SIGN-OFF

Strong

Needs attention

Critical gap

Create action

Execution tip:

 Confirm the correct site and active work phase before collecting evidence.

Taotics | Digitize site safety inspections, evidence, corrective actions, escalation, and approvals.

Page 1

2. Site access, fencing, signage, and public protection

7 Inspect perimeter fencing, gates, hoarding, barriers, and access controls to confirm unauthorized entry is prevented.

SITE ACCESS CONTROL

Sample	Expected	Actual	Result	Evidence

◇ **Execution tip:** Walk the full perimeter, including low-visibility or temporary access points.

8 Verify pedestrian and vehicle entrances are clearly separated or controlled where interaction creates a risk.

SITE ACCESS CONTROL

EXPECTED ACTUAL VARIANCE [Investigate](#)

◇ **Execution tip:** Observe peak delivery or shift-change conditions where pedestrian and vehicle interaction is highest.

9 Check safety signs, mandatory PPE notices, hazard warnings, speed limits, directional signs, and emergency information are visible and current.

SITE ACCESS CONTROL

Finding	Owner	Priority	Due	Evidence

◇ **Execution tip:** Replace faded, blocked, misleading, or obsolete signs before closing the finding.

10 Confirm visitors and new workers complete required induction, sign-in, escort, and PPE controls before entering active work areas.

SITE ACCESS CONTROL

[Compliant](#) [Partially compliant](#) [Non-compliant](#) [N/A](#)

◇ **Execution tip:** Sample both planned visitors and short-duration subcontractors, not only permanent site teams.

11 Inspect public interfaces, adjacent properties, footpaths, overhead work zones, and delivery points for falling-object, traffic, dust, noise, or access risks.

SITE ACCESS CONTROL

[Strong](#) [Needs attention](#) [Critical gap](#) [Create action](#)

◇ **Execution tip:** Inspect areas above and beside public routes for objects, openings, dust, and vehicle movements.

12 Verify security lighting, after-hours controls, gate condition, and restricted-area markings remain effective throughout the site boundary.

SITE ACCESS CONTROL

[Current](#) [Incomplete](#) [Missing / expired](#) [Attach record](#)

◇ **Execution tip:** Check boundary controls after weather, deliveries, or temporary changes to the site layout.

3. PPE, worker readiness, and safe behaviors

- 13 Verify workers are wearing task-appropriate head, eye, face, foot, hand, hearing, high-visibility, respiratory, and fall-protection PPE where required.

CRITICAL

PPE + BEHAVIOR CHECK

EXPECTED ____

ACTUAL ____

VARIANCE ____

Investigate

◇ Execution tip: Observe actual work rather than relying only on workers carrying PPE.

- 14 Inspect sampled PPE for correct selection, fit, compatibility, condition, cleanliness, certification or inspection status, and replacement need.

CRITICAL

PPE + BEHAVIOR CHECK

Finding	Owner	Priority	Due	Evidence

◇ Execution tip: Check damaged or contaminated PPE is removed from use and replaced promptly.

- 15 Confirm employees and subcontractors understand the hazards, controls, emergency actions, and stop-work expectations for the task being performed.

CRITICAL

PPE + BEHAVIOR CHECK

Compliant

Partially compliant

Non-compliant

N/A

◇ Execution tip: Ask a practical task-specific question to verify understanding, not just induction attendance.

- 16 Observe whether workers bypass guards, barriers, permits, exclusion zones, access routes, or other established safety controls during normal operations.

CRITICAL

PPE + BEHAVIOR CHECK

Strong

Needs attention

Critical gap

Create action

◇ Execution tip: Record unsafe shortcuts and the condition that encouraged them so the root cause can be addressed.

- 17 Verify safety briefings, toolbox talks, pre-task planning, or shift-start discussions address the current work phase and changing hazards.

CRITICAL

PPE + BEHAVIOR CHECK

Current

Incomplete

Missing / expired

Attach record

◇ Execution tip: Compare the briefing content with today's permits, weather, lifts, excavations, and simultaneous operations.

- 18 Confirm fatigue, impairment, heat stress, language, competency, or supervision concerns are identified and controlled before high-risk work continues.

CRITICAL

PPE + BEHAVIOR CHECK

Sample	Expected	Actual	Result	Evidence

◇ Execution tip: Escalate any worker condition that makes safe task execution doubtful.

4. Housekeeping, walkways, storage, and site condition

- 19 Inspect floors, work platforms, walkways, stairs, access routes, and work areas for debris, protrusions, spills, mud, loose cables, and trip hazards.

HOUSEKEEPING + STORAGE

Finding	Owner	Priority	Due	Evidence

◇ **Execution tip:** Inspect during active work and after material deliveries or housekeeping changes.

- 20 Verify scrap, nails, offcuts, packaging, waste, and demolition material are removed or contained before they obstruct work or access.

HOUSEKEEPING + STORAGE

Compliant Partially compliant Non-compliant N/A

◇ **Execution tip:** Remove sharp or unstable waste before it becomes a struck-by, cut, or trip hazard.

- 21 Check materials are stacked, chocked, banded, racked, or otherwise secured against collapse, rolling, falling, or unsafe manual handling.

HOUSEKEEPING + STORAGE

Strong Needs attention Critical gap Create action

◇ **Execution tip:** Check stacked materials at edges, on upper floors, and near excavations or vehicle routes.

- 22 Confirm emergency routes, fire points, electrical panels, first-aid stations, ladders, and equipment access remain unobstructed.

HOUSEKEEPING + STORAGE

Current Incomplete Missing / expired Attach record

◇ **Execution tip:** Confirm blocked emergency equipment is made accessible immediately.

- 23 Inspect drainage, lighting, ventilation, weather protection, temporary flooring, and surface conditions where they affect safe movement or work.

HOUSEKEEPING + STORAGE

Sample	Expected	Actual	Result	Evidence

◇ **Execution tip:** Reinspect surfaces after rain, cleaning, nightfall, or temporary route changes.

- 24 Verify damaged, unstable, sharp, leaking, contaminated, or quarantined materials are clearly identified and segregated from normal site use.

HOUSEKEEPING + STORAGE

EXPECTED ACTUAL VARIANCE Investigate

◇ **Execution tip:** Prevent quarantined or damaged materials from returning to service without authorization.

5. Work at height, floor openings, edges, and fall protection

25 Identify active work at height, unprotected edges, roof work, shafts, floor openings, penetrations, leading edges, and elevated work platforms. CRITICAL FALL HAZARD CONTROL

Compliant Partially compliant Non-compliant N/A

◇ **Execution tip:** Inspect each active level, roof, opening, and access point rather than one representative location.

26 Verify guardrails, covers, safety nets, personal fall arrest, restraint, or other approved systems are installed where the risk assessment requires them. CRITICAL FALL HAZARD CONTROL

Strong Needs attention Critical gap Create action

◇ **Execution tip:** Verify the selected system is installed before workers enter the exposure zone.

27 Inspect fall-arrest harnesses, connectors, lanyards, anchors, lifelines, and self-retracting devices for condition, compatibility, inspection status, and correct use. CRITICAL FALL HAZARD CONTROL

Current Incomplete Missing / expired Attach record

◇ **Execution tip:** Check tags, inspection records, damage, compatibility, anchor direction, and connection practice.

28 Confirm floor-hole and opening covers are secured, load-capable, clearly marked where required, and not displaced by ongoing work. CRITICAL FALL HAZARD CONTROL

Sample	Expected	Actual	Result	Evidence

◇ **Execution tip:** Treat displaced or unsecured covers as an immediate fall hazard.

29 Check dropped-object controls such as toe boards, tool tethering, debris nets, exclusion zones, and overhead protection are effective below elevated work. CRITICAL FALL HAZARD CONTROL

EXPECTED

ACTUAL

VARIANCE

Investigate

◇ **Execution tip:** Inspect the area below elevated work as carefully as the worker at height.

30 Verify rescue planning, anchor selection, clearance, swing-fall risk, access, supervision, and worker competency are adequate for the height task. CRITICAL FALL HAZARD CONTROL

Finding	Owner	Priority	Due	Evidence

◇ **Execution tip:** Confirm rescue equipment and trained responders can reach the worker within the planned scenario.

6. Scaffolds, ladders, stairs, and temporary access

31 Inspect scaffolds for erection status, competent-person inspection, tags, foundations, base plates, bracing, ties, platforms, guardrails, toe boards, and safe access.

CRITICAL

SCAFFOLD / ACCESS CHECK

Strong

Needs attention

Critical gap

Create action

◇ Execution tip: Do not accept an incomplete or altered scaffold solely because a tag is present.

32 Confirm scaffold loading, material storage, alterations, weather exposure, overhead power-line proximity, and access arrangements remain within approved conditions.

CRITICAL

SCAFFOLD / ACCESS CHECK

Current

Incomplete

Missing / expired

Attach record

◇ Execution tip: Check loading, ties, access, and power-line clearance after each major change or relocation.

33 Inspect ladders for damage, correct type and length, secure footing, safe angle or setup, clear access, and protection from vehicle or door impact.

CRITICAL

SCAFFOLD / ACCESS CHECK

Sample	Expected	Actual	Result	Evidence

◇ Execution tip: Remove cracked, bent, contaminated, improvised, or incorrectly sized ladders from service.

34 Verify workers do not stand on unsafe ladder steps, overreach, use makeshift access, carry uncontrolled loads, or use ladders for tasks better suited to platforms.

CRITICAL

SCAFFOLD / ACCESS CHECK

EXPECTED

ACTUAL

VARIANCE

Investigate

◇ Execution tip: Observe the task duration and force required before deciding a ladder is suitable.

35 Check temporary stairs, ramps, gangways, handrails, landings, and access towers are complete, stable, illuminated, and free from obstructions.

CRITICAL

SCAFFOLD / ACCESS CHECK

Finding	Owner	Priority	Due	Evidence

◇ Execution tip: Inspect temporary access after weather, concrete work, material movement, or structural changes.

36 Confirm unsafe scaffolds, ladders, or access equipment are tagged out, removed from service, and protected against inadvertent use.

CRITICAL

SCAFFOLD / ACCESS CHECK

Compliant

Partially compliant

Non-compliant

N/A

◇ Execution tip: Physically prevent use of defective access equipment until repair or disposal is verified.

7. Excavations, trenches, ground works, and underground services

- 37 Inspect excavations and trenches for competent-person review, soil or ground conditions, water accumulation, adjacent loads, vibration, and changing site conditions.

CRITICAL

EXCAVATION CONTROL

Current

Incomplete

Missing / expired

Attach record

◇ Execution tip: Reassess after rain, vibration, dewatering, adjacent excavation, or soil-condition changes.

- 38 Verify protective systems such as sloping, benching, shoring, shielding, or engineered support are installed where required for the excavation conditions.

CRITICAL

EXCAVATION CONTROL

Sample	Expected	Actual	Result	Evidence

◇ Execution tip: Match the protective system to depth, soil, loading, adjacent structures, and competent-person assessment.

- 39 Confirm safe access and egress, edge protection, spoil placement, plant stand-off, barricades, and pedestrian controls are provided around open excavations.

CRITICAL

EXCAVATION CONTROL

EXPECTED ____

ACTUAL ____

VARIANCE ____

Investigate

◇ Execution tip: Keep spoil, materials, equipment, and people away from unstable edges as required by the site plan.

- 40 Check underground services are identified, located, marked, isolated, exposed safely, and protected before digging or penetrating work proceeds.

CRITICAL

EXCAVATION CONTROL

Finding	Owner	Priority	Due	Evidence

◇ Execution tip: Use current utility information and positive location methods before excavation proceeds.

- 41 Inspect excavation faces, trench boxes, shoring, nearby structures, roads, utilities, and spoil piles for signs of movement, collapse, undermining, or instability.

CRITICAL

EXCAVATION CONTROL

Compliant

Partially compliant

Non-compliant

N/A

◇ Execution tip: Look for cracks, sloughing, bulging, water, undermining, settlement, or damaged support components.

- 42 Verify atmospheric testing, confined-space controls, emergency arrangements, and water-removal methods are in place where excavation conditions make them necessary.

CRITICAL

EXCAVATION CONTROL

Strong

Needs attention

Critical gap

Create action

◇ Execution tip: Treat low oxygen, hazardous atmosphere, water, or restricted egress as conditions requiring additional controls.

8. Plant, vehicles, lifting operations, and struck-by controls

43 Inspect mobile plant and vehicles for current pre-use checks, guards, alarms, lights, mirrors or cameras, tires or tracks, brakes, seat belts, and visible defects.

CRITICAL

PLANT / LIFTING CONTROL

Sample	Expected	Actual	Result	Evidence

◇ Execution tip: Sample equipment during operation, not only when it is parked.

44 Verify operators, riggers, signalers, and lifting personnel hold the required authorization or competency for the equipment and operation.

CRITICAL

PLANT / LIFTING CONTROL

EXPECTED

ACTUAL

VARIANCE

Investigate

◇ Execution tip: Confirm competency matches the exact equipment and role being performed.

45 Confirm pedestrian routes, reversing controls, spotters, speed limits, exclusion zones, barriers, and communication methods reduce vehicle-person interaction.

CRITICAL

PLANT / LIFTING CONTROL

Finding	Owner	Priority	Due	Evidence

◇ Execution tip: Observe reversing, blind corners, delivery routes, and congested interfaces during live movement.

46 Inspect cranes, lifting accessories, hooks, slings, shackles, chains, spreader beams, and lifting points for identification, inspection status, damage, and correct selection.

CRITICAL

PLANT / LIFTING CONTROL

Compliant

Partially compliant

Non-compliant

N/A

◇ Execution tip: Compare lifting accessory identification with inspection or certification records.

47 Verify lift plans, load weights, radius, ground conditions, outrigger setup, overhead hazards, weather limits, and exclusion zones are controlled for lifting operations.

CRITICAL

PLANT / LIFTING CONTROL

Strong

Needs attention

Critical gap

Create action

◇ Execution tip: Verify setup and lift-plan conditions at the actual crane position before the load is raised.

48 Confirm suspended loads, material movement, deliveries, loading or unloading, and falling-object hazards are controlled so people are not exposed beneath or beside moving loads.

CRITICAL

PLANT / LIFTING CONTROL

Current

Incomplete

Missing / expired

Attach record

◇ Execution tip: Keep people clear of suspended loads and line-of-fire zones throughout the entire movement.

9. Electrical safety, temporary power, tools, and energy isolation

49 Inspect temporary electrical boards, distribution equipment, sockets, cords, plugs, grounding, residual-current protection, and weather protection for safe condition.

CRITICAL

ELECTRICAL SAFETY CHECK

EXPECTED ____

ACTUAL ____

VARIANCE ____

Investigate

◇ **Execution tip:** Open and inspect representative temporary-power points rather than checking only the main board label.

50 Verify damaged cords, exposed conductors, makeshift connections, open panels, wet electrical equipment, or overloaded circuits are isolated and corrected immediately.

CRITICAL

ELECTRICAL SAFETY CHECK

Finding	Owner	Priority	Due	Evidence

◇ **Execution tip:** Remove unsafe electrical equipment from service immediately and prevent reconnection.

51 Confirm overhead and underground electrical hazards are identified and controlled before cranes, ladders, scaffolds, excavation, or other work approaches them.

CRITICAL

ELECTRICAL SAFETY CHECK

Compliant

Partially compliant

Non-compliant

N/A

◇ **Execution tip:** Confirm clearances and controls before equipment booms, ladders, or scaffolds are positioned.

52 Inspect portable power tools, extension leads, guards, switches, handles, blades, discs, and accessories for pre-use condition and suitability for the task.

CRITICAL

ELECTRICAL SAFETY CHECK

Strong

Needs attention

Critical gap

Create action

◇ **Execution tip:** Inspect guards and accessories against the exact tool and material being used.

53 Verify lockout, tagout, isolation, stored-energy release, test-for-dead, or equivalent controls are followed before maintenance, repair, or energized-system work.

CRITICAL

ELECTRICAL SAFETY CHECK

Current

Incomplete

Missing / expired

Attach record

◇ **Execution tip:** Test isolation and stored-energy release before treating the system as safe to work on.

54 Confirm only authorized or qualified personnel perform electrical work and that temporary power changes, faults, and repairs are recorded and verified before re-energization.

CRITICAL

ELECTRICAL SAFETY CHECK

Sample	Expected	Actual	Result	Evidence

◇ **Execution tip:** Retain evidence of repair, test, and authorization before re-energization.

10. Fire prevention, hot work, compressed gases, and hazardous materials

55 Inspect fire extinguishers, hose points, alarms, fire blankets, emergency access, and fire-point signage for location, condition, accessibility, and inspection status.

CRITICAL

FIRE / HOT WORK CONTROL

Finding	Owner	Priority	Due	Evidence

◇ **Execution tip:** Check fire protection remains accessible as the work front and material storage change.

56 Verify hot work such as welding, cutting, grinding, brazing, or torching is covered by the required permit, area preparation, fire watch, and post-work monitoring.

CRITICAL

FIRE / HOT WORK CONTROL

Compliant

Partially compliant

Non-compliant

N/A

◇ **Execution tip:** Inspect the hot-work area before, during, and after the task, including hidden combustible spaces.

57 Check flammable liquids, fuels, gas cylinders, chemicals, adhesives, paints, and aerosols are labeled, segregated, secured, ventilated, and stored away from ignition sources.

CRITICAL

FIRE / HOT WORK CONTROL

Strong

Needs attention

Critical gap

Create action

◇ **Execution tip:** Separate incompatible substances and keep containers closed when not in use.

58 Confirm gas cylinders are upright or otherwise secured, capped when appropriate, separated by hazard, protected from damage, and transported with suitable equipment.

CRITICAL

FIRE / HOT WORK CONTROL

Current

Incomplete

Missing / expired

Attach record

◇ **Execution tip:** Check cylinder valves, regulators, hoses, caps, and transport methods as well as storage position.

59 Verify safety data sheets, hazard communication, spill controls, ventilation, respiratory controls, and disposal methods are available for hazardous substances in use.

CRITICAL

FIRE / HOT WORK CONTROL

Sample	Expected	Actual	Result	Evidence

◇ **Execution tip:** Match the SDS and exposure control to the actual chemical or product on site.

60 Inspect temporary heaters, generators, battery charging, fuel transfer, smoking controls, and combustible waste for fire, carbon monoxide, ignition, or explosion hazards.

CRITICAL

FIRE / HOT WORK CONTROL

EXPECTED

ACTUAL

VARIANCE

Investigate

◇ **Execution tip:** Pay special attention to enclosed areas where fumes or carbon monoxide can accumulate.

11. Emergency readiness, first aid, welfare, and site communication

61 Verify emergency plans cover fire, medical events, falls, excavation incidents, lifting events, severe weather, spills, utility strikes, and other credible site emergencies.

CRITICAL

EMERGENCY READINESS

Compliant

Partially compliant

Non-compliant

N/A

◇ Execution tip: Run at least one practical emergency scenario or communication check for high-risk phases.

62 Check first-aid kits, trained first aiders, eyewash or emergency washing facilities, rescue equipment, and emergency contact details are available for the active work.

CRITICAL

EMERGENCY READINESS

Strong

Needs attention

Critical gap

Create action

◇ Execution tip: Check quantities and locations against the number of workers and distance to medical support.

63 Confirm muster points, alarms, emergency routes, access for emergency services, site address information, and evacuation maps remain clear and usable.

CRITICAL

EMERGENCY READINESS

Current

Incomplete

Missing / expired

Attach record

◇ Execution tip: Walk the emergency route and verify gates or barriers can be opened without delay.

64 Inspect drinking water, sanitation, washing, rest areas, changing facilities, and welfare provisions for cleanliness, capacity, access, and suitability.

CRITICAL

EMERGENCY READINESS

Sample	Expected	Actual	Result	Evidence

◇ Execution tip: Inspect welfare facilities during peak occupancy, not only immediately after cleaning.

65 Verify supervisors can account for workers, visitors, subcontractors, and isolated work teams during an evacuation or emergency response.

CRITICAL

EMERGENCY READINESS

EXPECTED

ACTUAL

VARIANCE

Investigate

◇ Execution tip: Check lone, remote, night, and specialist teams are included in emergency accountability.

66 Confirm incidents, near misses, unsafe conditions, and emergency activations are reported promptly and that learning is communicated to affected teams.

CRITICAL

EMERGENCY READINESS

Finding	Owner	Priority	Due	Evidence

◇ Execution tip: Close the communication loop by confirming affected teams received the learning or changed control.

12. Occupational health, dust, noise, lighting, and environmental exposure

- 67 Identify work generating silica or other dust, fumes, vapors, welding smoke, chemicals, noise, vibration, heat, cold, poor lighting, or other occupational health exposures.

OCCUPATIONAL HEALTH

Strong

Needs attention

Critical gap

Create action

◇ **Execution tip:** Observe the dustiest, noisiest, hottest, most enclosed, or most poorly lit part of the task.

- 68 Verify engineering controls such as wet methods, extraction, ventilation, enclosure, isolation, noise control, or substitution are functioning where required.

OCCUPATIONAL HEALTH

Current

Incomplete

Missing / expired

Attach record

◇ **Execution tip:** Verify engineering controls are operating, positioned correctly, and maintained before relying on PPE.

- 69 Confirm respiratory, hearing, eye, skin, or other protective equipment is correctly selected, fitted, maintained, and supported by required health or exposure programs.

OCCUPATIONAL HEALTH

Sample		Expected		Actual		Result		Evidence

◇ **Execution tip:** Check fit, seal, compatibility, storage, and replacement condition for sampled protective equipment.

- 70 Inspect lighting levels, glare, shadow, ventilation, temperature, and weather conditions where they affect safe work, access, inspection quality, or equipment operation.

OCCUPATIONAL HEALTH

EXPECTED ____

ACTUAL ____

VARIANCE ____

Investigate

◇ **Execution tip:** Reassess lighting and thermal conditions when work extends into night, enclosed areas, or extreme weather.

- 71 Review monitoring, inspection, or health-surveillance records where the site program requires evidence of exposure control effectiveness.

OCCUPATIONAL HEALTH

Finding		Owner		Priority		Due		Evidence

◇ **Execution tip:** Look for trends, exceedances, missing measurements, and controls that failed despite previous monitoring.

- 72 Verify spills, dust migration, runoff, waste, noise, vibration, or other off-site impacts are controlled when they can create worker, public, or environmental safety risks.

OCCUPATIONAL HEALTH

Compliant

Partially compliant

Non-compliant

N/A

◇ **Execution tip:** Include worker exposure and nearby public impact when evaluating environmental controls.

13. Findings, corrective actions, verification, and sign-off

- 73 Calculate the overall site safety inspection result and summarize critical hazards, repeated failures, affected work zones, and any work that remains restricted.

CRITICAL

ACTION + SIGN-OFF

Current

Incomplete

Missing / expired

Attach record

◇ Execution tip: Separate immediate life-safety risk from underlying management, planning, contractor, or equipment causes.

- 74 Create immediate containment or stop-work action for every uncontrolled fall, electrical, struck-by, caught-in/between, fire, excavation, lifting, or other imminent serious hazard.

CRITICAL

ACTION + SIGN-OFF

Sample	Expected	Actual	Result	Evidence

◇ Execution tip: Document what was stopped, isolated, barricaded, repaired, or protected before work resumed.

- 75 Assign each finding an owner, priority, due date, root-cause requirement, corrective action, interim control, and closure-evidence rule.

CRITICAL

ACTION + SIGN-OFF

EXPECTED ____

ACTUAL ____

VARIANCE ____

Investigate

◇ Execution tip: Use short deadlines for immediate hazards and realistic deadlines for permanent prevention.

- 76 Escalate overdue, repeated, high-risk, multi-contractor, or management-level findings through the approved site and corporate safety process.

CRITICAL

ACTION + SIGN-OFF

Finding	Owner	Priority	Due	Evidence

◇ Execution tip: Track acknowledgment, interim control, revised due date, and responsible approver for escalated findings.

- 77 Verify closure through follow-up inspection, live photo evidence, repair proof, permit records, training records, competent-person confirmation, or a repeat inspection.

CRITICAL

ACTION + SIGN-OFF

Compliant

Partially compliant

Non-compliant

N/A

◇ Execution tip: Do not close a finding based only on a written comment from the assigned owner.

- 78 Record the final inspection decision, remaining restrictions, next review date, inspector, site manager approval, date, time, and signature.

CRITICAL

ACTION + SIGN-OFF

NAME Enter

TIME __:__

SIGNATURE Sign

◇ Execution tip: Keep affected work or equipment restricted until all release conditions and approvals are met.

RUN THIS CHECKLIST DIGITALLY

Turn every serious site hazard into accountable containment and verified closure

Use Taotics to schedule inspections by project and work zone, capture live evidence, restrict unsafe work, assign corrective actions, enforce deadlines, verify closure, and compare recurring site safety risks across projects.

Work-zone inspections

Live photo evidence

Stop-work controls

Corrective actions

Escalation

Safety dashboards

Try the Construction Site Safety Checklist in Taotics