

## FREE FACILITIES &amp; PROPERTY CLEANING INSPECTION TEMPLATE

# Facility Cleaning Inspection Checklist

Use this 60-point checklist to verify actual facility cleaning condition across floors, touchpoints, washrooms, shared areas, waste and service spaces, cleaning chemicals and equipment, moisture and pests, service records, facility defects, corrective actions, and reinspection.

Property / building

Inspection date

Zone / floor

Inspector / cleaning owner

Internal Facilities & Property template. Apply current cleaning specifications, sanitation, chemical-safety, contract, equipment, building, and local requirements. Where regulated requirements apply, use the controlling workplace, chemical, sanitation, and facility rules for the site.

## 1. Inspection scope, cleaning zones, standards, schedule, ownership, and previous issues

- 1
- Confirm the property, building, floor or zone, inspection date, occupancy status, and facility-cleaning inspection scope are clearly identified.
- CRITICAL
- CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A cleaning inspection should verify actual condition against a defined standard. Confirm each zone, its required frequency, responsible team, and known recurring...

- 2
- Identify entrances, common areas, offices, washrooms, shared amenities, service rooms, waste areas, plant spaces, and external access zones included in the inspection.
- CRITICAL
- CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A cleaning inspection should verify actual condition against a defined standard. Confirm each zone, its required frequency, responsible team, and known recurring...

- 3
- Verify current cleaning standards, zone-specific frequencies, task schedules, contractor scope, and escalation rules are available where applicable.
- CRITICAL
- CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A cleaning inspection should verify actual condition against a defined standard. Confirm each zone, its required frequency, responsible team, and known recurring...

- 4
- Review previous cleaning-inspection findings, occupant complaints, washroom failures, spills, pest observations, odors, leaks, and overdue actions before the walkthrough.
- CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A cleaning inspection should verify actual condition against a defined standard. Confirm each zone, its required frequency, responsible team, and known recurring...

- 5
- Confirm responsibility is defined across housekeeping, facilities, property management, contractors, security, tenants, and maintenance for each inspected zone.
- CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A cleaning inspection should verify actual condition against a defined standard. Confirm each zone, its required frequency, responsible team, and known recurring...

- 6
- Record property, inspection date, inspected zone, inspector, cleaning supervisor, facilities owner, contractor where applicable, and planned follow-up date.
- CLEANING

FINAL RESULT | Enter

CLEANING OWNER | Enter

FACILITIES APPROVAL | Enter

**Execution tip:** A cleaning inspection should verify actual condition against a defined standard. Confirm each zone, its required frequency, responsible team, and known recurring...

## 2. Entrances, floors, corridors, stairs, mats, walking routes, and visible cleanliness

7 Inspect entrances, lobbies, corridors, passageways, stairs, landings, and routine walking routes for dirt, debris, litter, spills, stains, or neglected edges. **CRITICAL** CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect both cleanliness and walking-surface safety. Cleaning should remove dirt and moisture without leaving wet floors, loose mats, cords, equipment, or other...

8 Check floors, tiles, carpets, mats, thresholds, transitions, stair treads, and floor edges for cleanliness, secure condition, and visible trip or slip concerns. **CRITICAL** CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect both cleanliness and walking-surface safety. Cleaning should remove dirt and moisture without leaving wet floors, loose mats, cords, equipment, or other...

9 Confirm wet floors, tracked-in water, leaks, or active cleaning areas are controlled with drying, warnings, barriers, or route management as appropriate. **CRITICAL** CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect both cleanliness and walking-surface safety. Cleaning should remove dirt and moisture without leaving wet floors, loose mats, cords, equipment, or other...

10 Verify cleaning carts, buckets, waste bags, cords, hoses, machines, supplies, or temporary materials are not obstructing walkways, stairs, doors, or emergency routes. **CRITICAL** CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect both cleanliness and walking-surface safety. Cleaning should remove dirt and moisture without leaving wet floors, loose mats, cords, equipment, or other...

11 Check corners, skirtings, under furniture, floor edges, door thresholds, lift entrances, and other low-visibility points for accumulated dirt or missed cleaning. CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect both cleanliness and walking-surface safety. Cleaning should remove dirt and moisture without leaving wet floors, loose mats, cords, equipment, or other...

12 Record damaged flooring, leaking entrances, recurring wet areas, or physical defects that need facilities repair rather than repeated cleaning alone. **CRITICAL** CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Inspect both cleanliness and walking-surface safety. Cleaning should remove dirt and moisture without leaving wet floors, loose mats, cords, equipment, or other...

### 3. High-touch surfaces, doors, glazing, furniture, fixtures, and occupant-facing presentation

13

Inspect door handles, push plates, handrails, lift buttons, switches, access readers, counters, shared controls, and other high-touch surfaces for visible cleanliness.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Use the approved cleaning standard for touchpoints and visible presentation. Distinguish dirt or residue from damaged finishes, worn furniture, failed hardware, or...

14

Check doors, frames, glazing, mirrors, partitions, wall surfaces, counters, ledges, and visible fixtures for dust, fingerprints, smears, residue, stains, or buildup.

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Use the approved cleaning standard for touchpoints and visible presentation. Distinguish dirt or residue from damaged finishes, worn furniture, failed hardware, or...

15

Inspect seating, desks, tables, reception furniture, shared furniture, soft furnishings, and common fixtures for cleanliness, stains, debris, or damage.

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Use the approved cleaning standard for touchpoints and visible presentation. Distinguish dirt or residue from damaged finishes, worn furniture, failed hardware, or...

16

Verify shared equipment, dispensers, touchscreens, phones, remotes, charging points, or other frequently handled items are cleaned using suitable methods where included in scope.

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Use the approved cleaning standard for touchpoints and visible presentation. Distinguish dirt or residue from damaged finishes, worn furniture, failed hardware, or...

17

Check wall edges, corners, ledges, high surfaces, vents, decorative elements, planters, and low-visibility surfaces for dust or long-term cleaning neglect.

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Use the approved cleaning standard for touchpoints and visible presentation. Distinguish dirt or residue from damaged finishes, worn furniture, failed hardware, or...

18

Record damaged finishes, broken fixtures, torn furniture, scratched glazing, failed hardware, or other conditions requiring maintenance or replacement rather than cleaning.

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Use the approved cleaning standard for touchpoints and visible presentation. Distinguish dirt or residue from damaged finishes, worn furniture, failed hardware, or...

## 4. Washrooms, toilets, handwashing areas, supplies, sanitary condition, and serviceability

19

Inspect toilets, urinals, sinks, counters, mirrors, partitions, doors, floors, walls, and touchpoints for cleanliness, staining, buildup, damage, and overall sanitary condition.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect washrooms as complete service spaces. A clean appearance is not enough if supplies are missing, drains are blocked, fixtures leak, odors persist, or...

20

Confirm soap, hand-drying supplies, toilet tissue, sanitary disposal supplies, and other required consumables are available and replenished according to the property standard.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Inspect washrooms as complete service spaces. A clean appearance is not enough if supplies are missing, drains are blocked, fixtures leak, odors persist, or...

21

Check floors, drains, fixtures, pipework, and sanitary equipment for standing water, leaks, blockages, sewage backup, poor drainage, or persistent odors.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect washrooms as complete service spaces. A clean appearance is not enough if supplies are missing, drains are blocked, fixtures leak, odors persist, or...

22

Inspect accessible washroom features, grab bars, doors, fixtures, clearances, alarm cords where provided, and approach routes for visible obstruction or damage.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Inspect washrooms as complete service spaces. A clean appearance is not enough if supplies are missing, drains are blocked, fixtures leak, odors persist, or...

23

Verify cleaning and service records show washrooms were attended at the required frequency and exceptions were reported rather than simply closed.

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Inspect washrooms as complete service spaces. A clean appearance is not enough if supplies are missing, drains are blocked, fixtures leak, odors persist, or...

24

Escalate overflowing, sewage-affected, severely unsanitary, persistently leaking, or otherwise unusable sanitary facilities for immediate operational and facilities action.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Inspect washrooms as complete service spaces. A clean appearance is not enough if supplies are missing, drains are blocked, fixtures leak, odors persist, or...

## 5. Offices, meeting rooms, common areas, amenities, pantries, and shared-space cleaning

25

Inspect offices, meeting rooms, lounges, waiting areas, reception spaces, shared rooms, and common amenities for litter, dust, stains, debris, or poor presentation.

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect the entire occupant-facing experience: visible surfaces, touchpoints, furniture, waste, odors, dust, food-support areas, and the condition left after cleaning.

26

Check desks, tables, counters, chairs, partitions, shelves, shared appliances, and other in-scope surfaces for cleanliness without disturbing personal or controlled items.

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect the entire occupant-facing experience: visible surfaces, touchpoints, furniture, waste, odors, dust, food-support areas, and the condition left after cleaning.

27

Inspect pantry, kitchenette, beverage, vending, dining, or shared food-support areas for clean counters, sinks, floors, appliances, bins, and absence of uncontrolled food residue.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect the entire occupant-facing experience: visible surfaces, touchpoints, furniture, waste, odors, dust, food-support areas, and the condition left after cleaning.

28

Verify common-area waste and recycling bins are serviced, clean externally, correctly lined where required, and not overflowing or causing odor.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect the entire occupant-facing experience: visible surfaces, touchpoints, furniture, waste, odors, dust, food-support areas, and the condition left after cleaning.

29

Check vents, grilles, ledges, corners, ceiling edges, under furniture, and other hard-to-reach areas for dust accumulation or evidence that periodic cleaning is overdue.

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Inspect the entire occupant-facing experience: visible surfaces, touchpoints, furniture, waste, odors, dust, food-support areas, and the condition left after cleaning.

30

Record persistent odors, stains, recurring dust, damaged surfaces, unavailable amenities, or other issues requiring deep cleaning, maintenance, or contractor follow-up.

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Inspect the entire occupant-facing experience: visible surfaces, touchpoints, furniture, waste, odors, dust, food-support areas, and the condition left after cleaning.

## 6. Waste, recycling, disposal rooms, refuse routes, service rooms, and back-of-house condition

31

Inspect waste bins, recycling stations, refuse rooms, bin stores, compactors, skips, and disposal points for overflow, leakage, residue, odors, pests, or poor housekeeping.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Back-of-house cleanliness is a strong indicator of whether the cleaning system is controlled. Inspect the full waste route and service areas, not only public spaces.

32

Verify waste is removed at the required frequency and loose bags, cardboard, bulky waste, broken materials, or service debris are not accumulating in circulation areas.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Back-of-house cleanliness is a strong indicator of whether the cleaning system is controlled. Inspect the full waste route and service areas, not only public spaces.

33

Check janitorial closets, storerooms, service corridors, maintenance rooms, utility rooms, and back-of-house spaces for cleanliness, clutter, spills, and safe access.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Back-of-house cleanliness is a strong indicator of whether the cleaning system is controlled. Inspect the full waste route and service areas, not only public spaces.

34

Confirm shelves, racks, cupboards, cleaning stores, and supply areas are organized, free from uncontrolled leakage, and not blocking panels, valves, fire equipment, or doors.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Back-of-house cleanliness is a strong indicator of whether the cleaning system is controlled. Inspect the full waste route and service areas, not only public spaces.

35

Inspect service-room floors, drains, walls, corners, equipment bases, and low-visibility surfaces for dust, residue, standing water, pests, or neglected cleaning.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Back-of-house cleanliness is a strong indicator of whether the cleaning system is controlled. Inspect the full waste route and service areas, not only public spaces.

36

Record recurring waste, odor, pest, storage, leakage, or service-room conditions needing facilities, waste-contractor, or pest-control action.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Back-of-house cleanliness is a strong indicator of whether the cleaning system is controlled. Inspect the full waste route and service areas, not only public spaces.

## 7. Cleaning chemicals, labels, dilution, equipment condition, storage, and safe use

37

Confirm cleaning products are in approved, correctly labeled containers and are not routinely stored or used in unmarked bottles, food containers, or unsuitable packaging.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Cleaning products and equipment should be controlled as part of the inspection. Verify approved containers, labels, instructions, storage, dilution, equipment...

38

Verify current product instructions, safety data information where required, dilution guidance, required PPE, incompatibility information, and emergency guidance are accessible to affected personnel.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Cleaning products and equipment should be controlled as part of the inspection. Verify approved containers, labels, instructions, storage, dilution, equipment...

39

Check chemical storage for closed containers, secure shelves, suitable segregation, spill control, ventilation needs, and controlled access as applicable.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Cleaning products and equipment should be controlled as part of the inspection. Verify approved containers, labels, instructions, storage, dilution, equipment...

40

Confirm automatic dilution systems or manual mixing processes are used according to approved instructions and unauthorized concentration changes are not occurring.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Cleaning products and equipment should be controlled as part of the inspection. Verify approved containers, labels, instructions, storage, dilution, equipment...

41

Inspect vacuums, floor scrubbers, polishers, mops, buckets, carts, pressure equipment, cords, chargers, and cleaning tools for clean, serviceable condition.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** Cleaning products and equipment should be controlled as part of the inspection. Verify approved containers, labels, instructions, storage, dilution, equipment...

42

Verify damaged electrical cleaning equipment, leaking machines, unsafe cords, defective chargers, broken handles, or contaminated tools are removed from use and reported.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Cleaning products and equipment should be controlled as part of the inspection. Verify approved containers, labels, instructions, storage, dilution, equipment...

## 8. Moisture, pests, odors, mold-like growth, ventilation clues, and facility defects affecting cleaning

43

Inspect for active leaks, dampness, condensation, water staining, wet materials, mold-like growth, or musty odors in occupied, washroom, and service areas.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** When the same area repeatedly fails cleaning inspection, look for a property cause. Leaks, condensation, damaged finishes, poor drainage, ventilation issues, and...

44

Confirm recurring moisture conditions are linked to roof, plumbing, HVAC, drainage, sealant, or envelope repair rather than only repeated surface cleaning.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** When the same area repeatedly fails cleaning inspection, look for a property cause. Leaks, condensation, damaged finishes, poor drainage, ventilation issues, and...

45

Check for pest evidence including droppings, insects, nesting, damaged packaging, food residue, standing water, waste sources, or entry gaps.

CRITICAL

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** When the same area repeatedly fails cleaning inspection, look for a property cause. Leaks, condensation, damaged finishes, poor drainage, ventilation issues, and...

46

Inspect for persistent odors or poor air movement that may indicate waste, drainage, moisture, ventilation, sewage, or other facility conditions rather than insufficient cleaning alone.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** When the same area repeatedly fails cleaning inspection, look for a property cause. Leaks, condensation, damaged finishes, poor drainage, ventilation issues, and...

47

Check damaged ceiling tiles, peeling finishes, cracked surfaces, corroded fixtures, broken seals, damaged grout, or porous deteriorated materials that prevent effective cleaning.

CLEANING

Pass

Needs cleaning

Critical

LIVE PHOTO | Add

**Execution tip:** When the same area repeatedly fails cleaning inspection, look for a property cause. Leaks, condensation, damaged finishes, poor drainage, ventilation issues, and...

48

Record facility defects that materially affect cleanliness and create or link the required maintenance, pest-control, ventilation, drainage, or specialist action.

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** When the same area repeatedly fails cleaning inspection, look for a property cause. Leaks, condensation, damaged finishes, poor drainage, ventilation issues, and...

## 9. Cleaning records, completed tasks, deep cleaning, contractor delivery, response, and quality consistency

49

**Confirm routine and periodic cleaning schedules include the inspected zones, required frequency, deep-clean tasks, high-level work, washroom checks, and waste servicing as applicable.**

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A checked-off task is not proof of acceptable cleaning. Compare records with the actual zone condition and investigate repeated mismatches, missed work, access...

50

**Verify completed records include date, time or shift, zone, task, responsible person or contractor, and any exception or defect requiring follow-up.**

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A checked-off task is not proof of acceptable cleaning. Compare records with the actual zone condition and investigate repeated mismatches, missed work, access...

51

**Compare completed cleaning records with actual site condition to identify missed, late, incomplete, or inaccurately closed cleaning tasks.**

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A checked-off task is not proof of acceptable cleaning. Compare records with the actual zone condition and investigate repeated mismatches, missed work, access...

52

**Review recurring failures linked to staffing, access, equipment availability, consumables, shift handover, contractor coverage, or unclear service ownership.**

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A checked-off task is not proof of acceptable cleaning. Compare records with the actual zone condition and investigate repeated mismatches, missed work, access...

53

**Confirm contractor quality checks, service-level expectations, response times, repeat deficiencies, and corrective actions are monitored where cleaning is outsourced.**

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A checked-off task is not proof of acceptable cleaning. Compare records with the actual zone condition and investigate repeated mismatches, missed work, access...

54

**Trend inspection results by property, zone, shift, contractor, task type, washroom, waste area, complaint, or facility dependency to identify repeat failure patterns.**

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** A checked-off task is not proof of acceptable cleaning. Compare records with the actual zone condition and investigate repeated mismatches, missed work, access...

## 10. Inspection result, corrective actions, work orders, reinspection, trends, and final sign-off

55

**Classify each finding by routine cleaning, sanitation, slip or trip risk, waste, storage, chemical control, pest, moisture, contractor service, facility defect, or other approved category.**

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Separate cleaning recovery from building repair. Close significant findings only after the zone is reinspected and the underlying service or facility issue has been...

56

**Prioritize findings using safety risk, sanitation impact, occupant exposure, recurrence, service importance, and whether immediate cleaning, isolation, or access control is required.**

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Separate cleaning recovery from building repair. Close significant findings only after the zone is reinspected and the underlying service or facility issue has been...

57

**Assign cleaning recovery, deep-clean tasks, contractor actions, facilities work orders, pest-control follow-up, chemical or equipment correction, and due dates to named owners.**

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Separate cleaning recovery from building repair. Close significant findings only after the zone is reinspected and the underlying service or facility issue has been...

58

**Apply immediate controls such as cleaning, drying, warning signs, barricading, alternate routing, temporary closure, or removal of defective cleaning equipment where required.**

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Separate cleaning recovery from building repair. Close significant findings only after the zone is reinspected and the underlying service or facility issue has been...

59

**Verify significant corrective work through reinspection, live photos, completed work orders, updated records, contractor evidence, or other objective proof before closure.**

CRITICAL

CLEANING

| Inspection item | Condition / status | Owner | Evidence | Action |
|-----------------|--------------------|-------|----------|--------|
|-----------------|--------------------|-------|----------|--------|

**Execution tip:** Separate cleaning recovery from building repair. Close significant findings only after the zone is reinspected and the underlying service or facility issue has been...

60

**Record final inspection result, critical open issues, overdue cleaning or repair actions, contractor concerns, next inspection date, inspector, cleaning owner, facilities owner, and management approval.**

CRITICAL

CLEANING

FINAL RESULT | Enter

CLEANING OWNER | Enter

FACILITIES APPROVAL | Enter

**Execution tip:** Separate cleaning recovery from building repair. Close significant findings only after the zone is reinspected and the underlying service or facility issue has been...