

FREE OPERATIONAL TEMPLATE

Fire Safety Inspection Checklist

Use this 60-point checklist to inspect fire risk, exits, alarms, emergency lighting, extinguishers, kitchen suppression, hoods, grease, gas, electrical systems, evacuation, maintenance, and corrective-action closure.

Restaurant / location

Inspection date

Inspector

Responsible manager

1. Inspection setup, legal scope, fire risk assessment, and ownership

1

Confirm the restaurant, location, inspection date, shift, inspector, responsible manager, operating hours, occupancy, and areas included.

FIRE SAFETY

NAME

Enter

DATE / TIME

Enter

APPROVAL

Sign



Execution tip:

Set the inspection scope, local fire-code requirements, responsible persons, critical stop rules, and evidence expectations before walking the premises.

2

Verify the current fire risk assessment, approvals, certificates, occupancy information, insurer requirements, contractor records, and mandatory notices.

FIRE SAFETY

Finding / record

Current

Owner

Evidence

Action



Execution tip:

Set the inspection scope, local fire-code requirements, responsible persons, critical stop rules, and evidence expectations before walking the premises.

3

Review previous fires, alarm activations, enforcement notices, failed tests, system impairments, repeat findings, and overdue corrective actions.

FIRE SAFETY

Finding / record

Current

Owner

Evidence

Action



Execution tip:

Set the inspection scope, local fire-code requirements, responsible persons, critical stop rules, and evidence expectations before walking the premises.

4

Map ignition sources, combustible materials, cooking fuels, oxygen or ventilation factors, and high-risk processes that could start or spread fire.

CRITICAL

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip:

Set the inspection scope, local fire-code requirements, responsible persons, critical stop rules, and evidence expectations before walking the premises.

5

Identify people at increased risk, including customers unfamiliar with the premises, children, older people, disabled persons, lone workers, and contractors.

FIRE SAFETY

Finding / record

Current

Owner

Evidence

Action



Execution tip:

Set the inspection scope, local fire-code requirements, responsible persons, critical stop rules, and evidence expectations before walking the premises.

6

Define alarm, evacuation, emergency-service contact, utility isolation, stop-operation, and escalation rules for any immediate fire danger.

CRITICAL

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip:

Set the inspection scope, local fire-code requirements, responsible persons, critical stop rules, and evidence expectations before walking the premises.

2. Means of escape, exits, fire doors, signs, lighting, and assembly control

7

Inspect internal escape routes, aisles, corridors, stairs, ramps, handrails, and floor surfaces for clear and safe passage.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Walk every escape route during realistic operating conditions, open each final exit, and test signs and emergency lighting without relying only on records.

8

Verify final exits and escape doors are unobstructed, open readily from the inside, and are not locked or secured against evacuation.

CRITICAL

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip: Walk every escape route during realistic operating conditions, open each final exit, and test signs and emergency lighting without relying only on records.

9

Confirm exit signs are visible from relevant areas and emergency lighting operates through the full escape route and external discharge.

CRITICAL

FIRE SAFETY

TEST / READING

Enter

REQUIREMENT

Enter

DEVICE / DATE

Enter



Execution tip: Walk every escape route during realistic operating conditions, open each final exit, and test signs and emergency lighting without relying only on records.

10

Check alternative exits and routes are suitable for the expected occupancy and remain usable if fire or smoke blocks the primary route.

CRITICAL

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Walk every escape route during realistic operating conditions, open each final exit, and test signs and emergency lighting without relying only on records.

11

Verify the assembly point, roll-call method, customer assistance, missing-person escalation, and re-entry control are understood.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Walk every escape route during realistic operating conditions, open each final exit, and test signs and emergency lighting without relying only on records.

12

Inspect external escape paths, gates, fire lanes, hydrant access, and emergency-service approach routes for obstruction.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Walk every escape route during realistic operating conditions, open each final exit, and test signs and emergency lighting without relying only on records.

3. Fire detection, alarm, monitoring, communication, and fault management

13

Verify the fire-alarm panel shows normal status, zones are labelled, access is controlled, and previous faults or isolations are resolved.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Coordinate alarm tests with the responsible person, record the exact zone and device tested, and treat any fault or reduced coverage as an active impairment.

14

Test a representative sample of manual call points and automatic detectors according to the approved schedule and local requirements.

CRITICAL

FIRE SAFETY

TEST / READING	Enter	REQUIREMENT	Enter	DEVICE / DATE	Enter



Execution tip: Coordinate alarm tests with the responsible person, record the exact zone and device tested, and treat any fault or reduced coverage as an active impairment.

15

Confirm alarms can be heard or seen in kitchens, stores, washrooms, plant areas, offices, external seating, and other occupied spaces.

FIRE SAFETY

Safe	Needs action	Critical	LIVE PHOTO	Add
------	--------------	----------	------------	-----



Execution tip: Coordinate alarm tests with the responsible person, record the exact zone and device tested, and treat any fault or reduced coverage as an active impairment.

16

Verify alarm monitoring, emergency-service notification, internal communication, and out-of-hours response arrangements work as intended.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Coordinate alarm tests with the responsible person, record the exact zone and device tested, and treat any fault or reduced coverage as an active impairment.

17

Check alarm instructions, emergency contacts, false-alarm investigation, silencing, reset authority, and impairment controls are current.

FIRE SAFETY

Compliant	Partial	Non-compliant	N/A
-----------	---------	---------------	-----



Execution tip: Coordinate alarm tests with the responsible person, record the exact zone and device tested, and treat any fault or reduced coverage as an active impairment.

18

Review inspection, testing, servicing, backup-power, battery, fault, and corrective-action records with next due dates.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Coordinate alarm tests with the responsible person, record the exact zone and device tested, and treat any fault or reduced coverage as an active impairment.

4. Extinguishers, fire blankets, sprinklers, and fixed kitchen suppression

19

Confirm portable extinguishers are the approved type, rating, quantity, and location for cooking oils, electrical equipment, ordinary combustibles, and other hazards.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Match each safeguard to the actual fire hazard, keep equipment immediately accessible, and never accept a missing seal, blocked nozzle, overdue service, or impaired system.

20

Verify a suitable Class K or wet-chemical extinguisher is provided where commercial cooking oils and fats create that fire risk.

CRITICAL

FIRE SAFETY

TEST / READING

Enter

REQUIREMENT

Enter

DEVICE / DATE

Enter



Execution tip: Match each safeguard to the actual fire hazard, keep equipment immediately accessible, and never accept a missing seal, blocked nozzle, overdue service, or impaired system.

21

Inspect extinguisher access, mounting, signs, pin, seal, gauge, hose, nozzle, body, service tag, and evidence of damage or discharge.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Match each safeguard to the actual fire hazard, keep equipment immediately accessible, and never accept a missing seal, blocked nozzle, overdue service, or impaired system.

22

Confirm employees expected to use extinguishers are trained, understand their limits, and always maintain a safe escape path.

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip: Match each safeguard to the actual fire hazard, keep equipment immediately accessible, and never accept a missing seal, blocked nozzle, overdue service, or impaired system.

23

Inspect fire blankets where required for correct location, access, container condition, instructions, and replacement after use or damage.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Match each safeguard to the actual fire hazard, keep equipment immediately accessible, and never accept a missing seal, blocked nozzle, overdue service, or impaired system.

24

Verify fixed kitchen suppression, sprinklers, manual release, nozzles, appliance coverage, fuel or power interlocks, service status, and system seals.

CRITICAL

FIRE SAFETY

Finding / record

Current

Owner

Evidence

Action



Execution tip: Match each safeguard to the actual fire hazard, keep equipment immediately accessible, and never accept a missing seal, blocked nozzle, overdue service, or impaired system.

5. Cooking appliances, hoods, ducts, grease, hot oil, and solid-fuel controls

25

Inspect fryers, ranges, grills, ovens, broilers, salamanders, tandoors, and other cooking appliances for safe ignition, controls, clearances, and high-limit protection.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Inspect the cooking line during operation and after cleaning, then verify grease removal, airflow, suppression coverage, safe shutdown, and waste controls together.

26

Verify hoods, grease filters, ducts, exhaust fans, replacement air, and airflow are clean, correctly fitted, and operating without unsafe buildup.

CRITICAL

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Inspect the cooking line during operation and after cleaning, then verify grease removal, airflow, suppression coverage, safe shutdown, and waste controls together.

27

Check grease traps, filter waste, grease containers, oily cloths, and combustible kitchen waste are controlled and removed safely.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Inspect the cooking line during operation and after cleaning, then verify grease removal, airflow, suppression coverage, safe shutdown, and waste controls together.

28

Confirm fryers are not overfilled, oil is handled only when safe, splash and spill risks are controlled, and water is never used on an oil fire.

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip: Inspect the cooking line during operation and after cleaning, then verify grease removal, airflow, suppression coverage, safe shutdown, and waste controls together.

29

Verify suppression activation shuts off relevant fuel or electrical power as designed and manual gas or power isolation is accessible and labelled.

CRITICAL

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Inspect the cooking line during operation and after cleaning, then verify grease removal, airflow, suppression coverage, safe shutdown, and waste controls together.

30

Where solid fuel is used, inspect fuel storage, spark and ember control, ash cooling, metal containers, chimney or duct cleaning, and final disposal.

CRITICAL

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Inspect the cooking line during operation and after cleaning, then verify grease removal, airflow, suppression coverage, safe shutdown, and waste controls together.

6. Gas, electrical systems, fuels, chemicals, utilities, and safe isolation

31

Inspect gas cylinders, manifolds, pipes, regulators, valves, flexible connections, ventilation, protection from impact, and evidence of leakage.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Stop and isolate any suspected gas leak, damaged wiring, overheated equipment, or unsafe fuel storage. Do not rely on temporary or improvised repairs.

32

Verify emergency gas shutoff controls are accessible, labelled, protected from accidental operation, and understood by trained employees.

CRITICAL

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Stop and isolate any suspected gas leak, damaged wiring, overheated equipment, or unsafe fuel storage. Do not rely on temporary or improvised repairs.

33

Inspect panels, breakers, wiring, plugs, sockets, cords, adapters, extension leads, and charging points for heat, damage, overload, or unsafe temporary use.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Stop and isolate any suspected gas leak, damaged wiring, overheated equipment, or unsafe fuel storage. Do not rely on temporary or improvised repairs.

34

Confirm damaged electrical or gas equipment is removed from use and repair, testing, and reinstatement are completed by competent persons.

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip: Stop and isolate any suspected gas leak, damaged wiring, overheated equipment, or unsafe fuel storage. Do not rely on temporary or improvised repairs.

35

Check flammable liquids, aerosols, cleaning chemicals, LPG, fuel, and ignition-sensitive materials are stored in approved locations away from heat.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Stop and isolate any suspected gas leak, damaged wiring, overheated equipment, or unsafe fuel storage. Do not rely on temporary or improvised repairs.

36

Review response procedures for gas leaks, ventilation failure, power loss, utility isolation, emergency shutdown, maintenance callout, and safe restart.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Stop and isolate any suspected gas leak, damaged wiring, overheated equipment, or unsafe fuel storage. Do not rely on temporary or improvised repairs.

7. Housekeeping, storage, combustible load, waste, contractors, and hot work

37

Maintain required clear space around cooking equipment, heaters, electrical panels, suppression controls, alarm equipment, exits, and fire doors.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Inspect above, below, and behind equipment. Fire load often accumulates in stores, ceiling voids, service corridors, waste areas, and temporary work zones.

38

Inspect stores, lofts, ceiling voids, plant rooms, and back-of-house areas for combustible buildup, unstable stacking, and blocked safeguards.

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Inspect above, below, and behind equipment. Fire load often accumulates in stores, ceiling voids, service corridors, waste areas, and temporary work zones.

39

Verify cardboard, paper, packaging, linens, decorations, menus, displays, and promotional materials are controlled and kept away from ignition sources.

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip: Inspect above, below, and behind equipment. Fire load often accumulates in stores, ceiling voids, service corridors, waste areas, and temporary work zones.

40

Check grease-contaminated cloths, hot ash, smoking materials, batteries, and other fire-prone waste are placed in suitable containers and removed safely.

CRITICAL

FIRE SAFETY

Safe

Needs action

Critical

LIVE PHOTO

Add



Execution tip: Inspect above, below, and behind equipment. Fire load often accumulates in stores, ceiling voids, service corridors, waste areas, and temporary work zones.

41

Confirm candles, portable heaters, decorative lighting, charging equipment, and temporary electrical devices are approved and supervised.

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip: Inspect above, below, and behind equipment. Fire load often accumulates in stores, ceiling voids, service corridors, waste areas, and temporary work zones.

42

Review contractor controls, hot-work permits, isolation, fire watch, temporary protection, impairment notices, and post-work inspection.

CRITICAL

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Inspect above, below, and behind equipment. Fire load often accumulates in stores, ceiling voids, service corridors, waste areas, and temporary work zones.

8. Emergency action plan, evacuation roles, drills, training, and customer assistance

43

Verify the emergency action plan covers fire reporting, alarm, evacuation, critical shutdown, accountability, customer assistance, and emergency-service liaison.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Run drills across different shifts and service formats. Employees should prioritize alarm, evacuation, customer assistance, and emergency-service contact over firefighting.

44

Confirm named roles for fire wardens, area sweeps, kitchen shutdown, disabled-person assistance, assembly control, first aid, and management escalation.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Run drills across different shifts and service formats. Employees should prioritize alarm, evacuation, customer assistance, and emergency-service contact over firefighting.

45

Check fire-safety induction, role-specific training, refresher training, drill participation, and competency records for all shifts and contractors.

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip: Run drills across different shifts and service formats. Employees should prioritize alarm, evacuation, customer assistance, and emergency-service contact over firefighting.

46

Verify assistance plans for disabled persons, children, older guests, crowded events, external seating, overnight work, and other foreseeable needs.

CRITICAL

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Run drills across different shifts and service formats. Employees should prioritize alarm, evacuation, customer assistance, and emergency-service contact over firefighting.

47

Confirm employees do not attempt firefighting unless designated, trained, equipped, the fire is small, and a safe evacuation path remains available.

CRITICAL

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip: Run drills across different shifts and service formats. Employees should prioritize alarm, evacuation, customer assistance, and emergency-service contact over firefighting.

48

Review drill observations, alarm response time, evacuation time, roll-call accuracy, missed areas, lessons learned, and action closure.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Run drills across different shifts and service formats. Employees should prioritize alarm, evacuation, customer assistance, and emergency-service contact over firefighting.

9. Inspection, servicing, fire doors, compartmentation, changes, and records

49

Review the inspection and service schedule for alarms, emergency lights, extinguishers, suppression systems, sprinklers, hydrants, pumps, and other safeguards.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Treat every impaired fire safeguard as a live risk. Apply compensating controls, notify responsible parties, and verify restoration before normal operation resumes.

50

Confirm defects are tagged, risk assessed, assigned, escalated, and supported by temporary controls until permanent repair is verified.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Treat every impaired fire safeguard as a live risk. Apply compensating controls, notify responsible parties, and verify restoration before normal operation resumes.

51

Verify service contractors are competent, reports are complete, replaced parts are documented, and systems are returned to normal status.

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Treat every impaired fire safeguard as a live risk. Apply compensating controls, notify responsible parties, and verify restoration before normal operation resumes.

52

Inspect fire doors, self-closers, seals, glazing, dampers, service penetrations, shafts, and compartment walls for damage or unapproved alteration.

CRITICAL

FIRE SAFETY

Safe	Needs action	Critical	LIVE PHOTO	Add
------	--------------	----------	------------	-----



Execution tip: Treat every impaired fire safeguard as a live risk. Apply compensating controls, notify responsible parties, and verify restoration before normal operation resumes.

53

Confirm changes to layout, occupancy, cookline, appliances, fuel, ventilation, decor, or storage trigger fire-risk review and required approval.

CRITICAL

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Treat every impaired fire safeguard as a live risk. Apply compensating controls, notify responsible parties, and verify restoration before normal operation resumes.

54

Check certificates, test records, cleaning reports, drill records, impairment logs, next due dates, and management review are controlled and retrievable.

FIRE SAFETY

Compliant	Partial	Non-compliant	N/A
-----------	---------	---------------	-----



Execution tip: Treat every impaired fire safeguard as a live risk. Apply compensating controls, notify responsible parties, and verify restoration before normal operation resumes.

10. Findings, corrective actions, verification, trends, and management sign-off

55

Record every finding with the hazard, exact location, people exposed, observed condition, evidence, and immediate containment completed.

FIRE SAFETY

Finding	Priority	Owner	Due	Proof



Execution tip: Keep actions open until objective evidence confirms the fire risk is controlled, the safeguard is restored, the fix is sustained, and repeat causes are addressed.

56

Classify findings as critical, major, minor, or observation using approved shutdown, evacuation, impairment, and escalation rules.

CRITICAL

FIRE SAFETY

Finding	Priority	Owner	Due	Proof



Execution tip: Keep actions open until objective evidence confirms the fire risk is controlled, the safeguard is restored, the fix is sustained, and repeat causes are addressed.

57

Assign every corrective action to a named owner with priority, due date, temporary control, escalation route, and proof required.

CRITICAL

FIRE SAFETY

Finding	Priority	Owner	Due	Proof



Execution tip: Keep actions open until objective evidence confirms the fire risk is controlled, the safeguard is restored, the fix is sustained, and repeat causes are addressed.

58

Verify closure through repeat inspection, live photos, repair records, service certificates, test results, drill evidence, or management observation.

CRITICAL

FIRE SAFETY

Finding / record	Current	Owner	Evidence	Action



Execution tip: Keep actions open until objective evidence confirms the fire risk is controlled, the safeguard is restored, the fix is sustained, and repeat causes are addressed.

59

Review repeat alarm faults, grease buildup, blocked routes, overdue services, unsafe utilities, drill gaps, and trends requiring regional support.

FIRE SAFETY

Compliant

Partial

Non-compliant

N/A



Execution tip: Keep actions open until objective evidence confirms the fire risk is controlled, the safeguard is restored, the fix is sustained, and repeat causes are addressed.

60

Record the final result, critical failures, unresolved risks, operating restrictions, next inspection date, inspector, manager, reviewer, and signatures.

CRITICAL

FIRE SAFETY

NAME	Enter	DATE / TIME	Enter	APPROVAL	Sign



Execution tip: Keep actions open until objective evidence confirms the fire risk is controlled, the safeguard is restored, the fix is sustained, and repeat causes are addressed.

RUN THIS CHECKLIST DIGITALLY

Turn fire-safety findings into verified corrective action

Schedule inspections, capture live evidence, escalate critical fire risks, assign owners, verify restoration, and compare recurring risks across every location.

Try the Fire Safety
Checklist in Taqtics