

FREE LOGISTICS & WAREHOUSING FLEET MAINTENANCE TEMPLATE

Fleet Maintenance Checklist

Use this 60-point checklist to manage preventive maintenance, safety-critical repairs, brakes, steering, tires, engine and fluids, electrical systems, coupling and trailers, defect follow-up, work orders, maintenance records, periodic inspections, repair verification, and return-to-service approval.

Fleet / site

Maintenance date

Vehicle / asset ID

Technician / owner

Internal Logistics & Warehousing template. Apply manufacturer instructions, the fleet's systematic inspection and maintenance programme, commercial-motor-vehicle rules where applicable, technician and brake qualifications, periodic inspection requirements, local roadworthiness rules, and qualified repair guidance.

1. Fleet maintenance programme, vehicle identity, maintenance ownership, schedules, history, and open work

1

Confirm fleet or site, vehicle or trailer ID, registration or unit number, VIN or chassis identifier where used, vehicle type, mileage or hours, and maintenance date are recorded.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA 49 CFR 396.3 requires systematic inspection, repair, and maintenance for covered CMVs, but does not prescribe one universal PM interval. Build schedules around vehicle...

2

Verify the vehicle is included in the approved fleet maintenance programme with defined inspection, preventive-maintenance, repair, and periodic-inspection responsibilities.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA 49 CFR 396.3 requires systematic inspection, repair, and maintenance for covered CMVs, but does not prescribe one universal PM interval. Build schedules around vehicle...

3

Review current preventive-maintenance schedule, mileage or hour triggers, manufacturer service intervals, seasonal tasks, statutory or periodic inspection dates, and upcoming due work.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA 49 CFR 396.3 requires systematic inspection, repair, and maintenance for covered CMVs, but does not prescribe one universal PM interval. Build schedules around vehicle...

4

Review open defects, DVIR or driver reports where applicable, roadside findings, breakdowns, repeated failures, recalls, campaigns, and outstanding maintenance work orders.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA 49 CFR 396.3 requires systematic inspection, repair, and maintenance for covered CMVs, but does not prescribe one universal PM interval. Build schedules around vehicle...

5

Confirm maintenance ownership is defined across fleet operations, workshop or maintenance, transport, safety, drivers, parts or stores, and approved external service providers.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA 49 CFR 396.3 requires systematic inspection, repair, and maintenance for covered CMVs, but does not prescribe one universal PM interval. Build schedules around vehicle...

6

Record final maintenance status such as serviceable, service due, repair before dispatch, restricted use, or out of service.

CRITICAL

FLEET PM

FINAL STATUS | Enter

MAINTENANCE OWNER | Enter

FLEET OWNER | Enter

RELEASE APPROVAL | Enter

Execution tip: FMCSA 49 CFR 396.3 requires systematic inspection, repair, and maintenance for covered CMVs, but does not prescribe one universal PM interval. Build schedules around vehicle...

2. Preventive-maintenance schedule, inspection intervals, service planning, lubrication, filters, fluids, and due-date control

7

Verify scheduled services are triggered using the fleet's approved mileage, engine-hour, calendar, duty-cycle, condition-based, or manufacturer criteria.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Use a fleet-specific maintenance cadence rather than a generic interval. FMCSA guidance describes systematic maintenance as a regular or scheduled programme, with intervals...

8

Check overdue preventive-maintenance tasks, inspections, lubrication, filter changes, fluid services, belt or hose reviews, and other scheduled work are visible and escalated.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Use a fleet-specific maintenance cadence rather than a generic interval. FMCSA guidance describes systematic maintenance as a regular or scheduled programme, with intervals...

9

Confirm severe-duty, high-idle, dusty, cold, hot, stop-start, urban, off-road, or high-load operating conditions are reflected in maintenance planning where applicable.

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Use a fleet-specific maintenance cadence rather than a generic interval. FMCSA guidance describes systematic maintenance as a regular or scheduled programme, with intervals...

10

Review engine oil, transmission fluid, coolant, differential or axle fluids, hydraulic fluids, filters, grease points, and other service items against the approved maintenance plan.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Use a fleet-specific maintenance cadence rather than a generic interval. FMCSA guidance describes systematic maintenance as a regular or scheduled programme, with intervals...

11

Verify maintenance parts, fluids, lubricants, filters, and consumables used are suitable for the vehicle, system, specification, and operating environment.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Use a fleet-specific maintenance cadence rather than a generic interval. FMCSA guidance describes systematic maintenance as a regular or scheduled programme, with intervals...

12

Escalate overdue safety-critical maintenance, repeated schedule misses, missing service history, incompatible fluids or parts, or other planning gaps that could compromise safe operation.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Use a fleet-specific maintenance cadence rather than a generic interval. FMCSA guidance describes systematic maintenance as a regular or scheduled programme, with intervals...

3. Brake system maintenance, adjustment, friction components, air or hydraulic systems, ABS, parking brake, and repair quality

13

Review brake-related driver reports, DVIR defects, warning-light events, roadside findings, stopping complaints, air-loss reports, overheating clues, and previous brake repairs.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Brake systems are safety-critical. Use qualified brake personnel where required and verify both the reported defect and the repaired condition before return to service.

14

Inspect or review service of brake pads or linings, drums or rotors, calipers, chambers, slack adjusters, hoses, lines, valves, fittings, and visible components within technician authorization.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Brake systems are safety-critical. Use qualified brake personnel where required and verify both the reported defect and the repaired condition before return to service.

15

Check air-brake or hydraulic system leakage, pressure performance, warning devices, compressor or pump condition, reservoirs, fluid condition, and related maintenance evidence as applicable.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Brake systems are safety-critical. Use qualified brake personnel where required and verify both the reported defect and the repaired condition before return to service.

16

Verify parking-brake condition, control operation, holding performance, linkage or actuator condition, and any reported parking-brake defects are addressed.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Brake systems are safety-critical. Use qualified brake personnel where required and verify both the reported defect and the repaired condition before return to service.

17

Check ABS or electronic-braking-system warning faults, sensors, wiring, connectors, modulators, trailer ABS interfaces, and diagnostic findings are properly dispositioned where applicable.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Brake systems are safety-critical. Use qualified brake personnel where required and verify both the reported defect and the repaired condition before return to service.

18

Escalate unresolved brake defects, repeated overheating, excessive leakage, failed parking brake, unresolved ABS safety faults, or repairs that have not been verified before release.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Brake systems are safety-critical. Use qualified brake personnel where required and verify both the reported defect and the repaired condition before return to service.

4. Steering, suspension, tires, wheels, hubs, alignment, bearings, axle condition, and wear management

19

Review steering complaints, alignment issues, vibration, pulling, tire wear, suspension noise, wheel-end findings, hub leakage, and previous steering or suspension repairs.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Track wear over time rather than treating tires and suspension as isolated replacements. Alignment, inflation, wheel-end condition, loading, and steering defects can create repeat...

20

Inspect or review steering linkage, tie rods, drag links, joints, steering gear, power-steering system, column components, and visible mounting points within technician authorization.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Track wear over time rather than treating tires and suspension as isolated replacements. Alignment, inflation, wheel-end condition, loading, and steering defects can create repeat...

21

Inspect springs, air bags, shackles, U-bolts, suspension arms, torque rods, bushings, shock absorbers, axle mounts, and related components for wear or damage.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Track wear over time rather than treating tires and suspension as isolated replacements. Alignment, inflation, wheel-end condition, loading, and steering defects can create repeat...

22

Review tire tread, inflation, cuts, bulges, casing condition, position-specific wear, rotation or replacement history, and matching requirements under the fleet programme.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Track wear over time rather than treating tires and suspension as isolated replacements. Alignment, inflation, wheel-end condition, loading, and steering defects can create repeat...

23

Inspect wheels, rims, studs, nuts, hubs, bearings, seals, lubrication, runout or damage clues, and wheel-end service history where applicable.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Track wear over time rather than treating tires and suspension as isolated replacements. Alignment, inflation, wheel-end condition, loading, and steering defects can create repeat...

24

Escalate steering looseness, cracked wheels, loose fasteners, severe tire damage, wheel-end leakage or heat, broken suspension components, or unresolved alignment conditions affecting control.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Track wear over time rather than treating tires and suspension as isolated replacements. Alignment, inflation, wheel-end condition, loading, and steering defects can create repeat...

5. Engine, cooling, fuel, intake, exhaust, emissions, transmission, driveline, fluids, belts, hoses, and leak control

25

Review engine, transmission, driveline, cooling, fuel, emissions, and exhaust complaints, diagnostic trouble codes, warning events, breakdowns, and previous repair history.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Maintenance should connect fluid condition, leaks, warning codes, overheating, performance changes, and repeated component failures rather than simply resetting service...

26

Inspect engine oil, coolant, fuel, transmission, hydraulic, differential, or other system leakage and verify leak repairs are completed and rechecked.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Maintenance should connect fluid condition, leaks, warning codes, overheating, performance changes, and repeated component failures rather than simply resetting service...

27

Inspect or service belts, hoses, clamps, reservoirs, cooling system components, radiator or charge-air cooler, fan or fan drive, and related mounts under the maintenance plan.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Maintenance should connect fluid condition, leaks, warning codes, overheating, performance changes, and repeated component failures rather than simply resetting service...

28

Review fuel-system condition, lines, filters, tank, cap, pumps, injectors or fuel-delivery components, water separation, and leakage controls where applicable.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Maintenance should connect fluid condition, leaks, warning codes, overheating, performance changes, and repeated component failures rather than simply resetting service...

29

Review exhaust and after-treatment condition, mounts, heat shields, sensors, DPF or emissions warnings, leakage clues, and maintenance actions where applicable.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Maintenance should connect fluid condition, leaks, warning codes, overheating, performance changes, and repeated component failures rather than simply resetting service...

30

Escalate fuel leaks, unresolved overheating, major fluid loss, critical driveline or transmission defects, exhaust leakage, failed cooling components, or repeated engine faults affecting safe operation.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Maintenance should connect fluid condition, leaks, warning codes, overheating, performance changes, and repeated component failures rather than simply resetting service...

6. Electrical system, battery, charging, starter, wiring, lighting, warning devices, electronics, and fault diagnosis

31

Review battery, charging, starting, lighting, electrical, sensor, communication-network, and dashboard-warning faults from drivers, diagnostics, or maintenance history.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Electrical maintenance should address the cause of repeated low-voltage, lighting, starting, charging, sensor, or communication faults rather than replacing parts without...

32

Inspect battery condition, mounts, hold-downs, cables, terminals, grounds, corrosion, protective covers, battery box, and isolation controls where applicable.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Electrical maintenance should address the cause of repeated low-voltage, lighting, starting, charging, sensor, or communication faults rather than replacing parts without...

33

Check alternator or charging-system performance, starter condition, charging warnings, low-voltage events, parasitic-drain concerns, and related diagnostic evidence.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Electrical maintenance should address the cause of repeated low-voltage, lighting, starting, charging, sensor, or communication faults rather than replacing parts without...

34

Inspect wiring harnesses, connectors, fuse and relay areas, exposed conductors, trailer electrical connections, rubbing points, moisture entry, and heat damage.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Electrical maintenance should address the cause of repeated low-voltage, lighting, starting, charging, sensor, or communication faults rather than replacing parts without...

35

Verify headlights, brake lamps, turn signals, markers, reflectors, horn, wipers, warning alarms, cameras, mirrors, and safety-related electronics are repaired when defects are reported.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Electrical maintenance should address the cause of repeated low-voltage, lighting, starting, charging, sensor, or communication faults rather than replacing parts without...

36

Escalate overheating wiring, battery insecurity, exposed conductors, critical lighting or warning-device failures, charging faults, or unresolved electrical conditions that affect safe operation.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Electrical maintenance should address the cause of repeated low-voltage, lighting, starting, charging, sensor, or communication faults rather than replacing parts without...

7. Body, chassis, frame, coupling, fifth wheel, hitch, trailer, doors, liftgate, cargo equipment, and structural maintenance

37

Review body, frame, chassis, cab mount, trailer, coupling, liftgate, door, dock-impact, cargo-body, and structural damage history for unresolved or repeated defects.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Coupling, frame, trailer, door, liftgate, and cargo-body defects can create separation, load-loss, or loading risks. Use qualified structural or specialist repair where needed.

38

Inspect frame and chassis areas, crossmembers, mounts, brackets, body attachments, bumpers, guards, steps, and structural components for cracks, corrosion, deformation, or looseness.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Coupling, frame, trailer, door, liftgate, and cargo-body defects can create separation, load-loss, or loading risks. Use qualified structural or specialist repair where needed.

39

Inspect fifth wheel, kingpin interfaces, drawbar, pintle hook, hitch, coupling jaws, locking devices, release mechanisms, safety pins, and related mounting points.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Coupling, frame, trailer, door, liftgate, and cargo-body defects can create separation, load-loss, or loading risks. Use qualified structural or specialist repair where needed.

40

Inspect trailer landing gear, support legs, air and electrical lines, frame, floor, doors, roof, walls, curtains, latches, hinges, and visible structural components.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Coupling, frame, trailer, door, liftgate, and cargo-body defects can create separation, load-loss, or loading risks. Use qualified structural or specialist repair where needed.

41

Review liftgate, tail lift, ramps, winches, rollers, cargo doors, restraints, anchor points, internal rails, and other cargo-handling equipment maintenance where fitted.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Coupling, frame, trailer, door, liftgate, and cargo-body defects can create separation, load-loss, or loading risks. Use qualified structural or specialist repair where needed.

42

Escalate frame cracks, insecure body or trailer components, failed coupling devices, damaged landing gear, unsafe liftgates, or structural repairs not verified before return to service.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Coupling, frame, trailer, door, liftgate, and cargo-body defects can create separation, load-loss, or loading risks. Use qualified structural or specialist repair where needed.

8. Safety and emergency equipment, cab condition, restraints, mirrors, glass, fire extinguisher, warning devices, and road-readiness items

43

Inspect driver seat, seat belt or restraint, cab steps, grab handles, door latches, mirrors, windshield, side glass, wipers, washers, and demisting or defogging equipment.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Fleet maintenance includes the safety equipment that drivers rely on every day. Repair missing or defective restraints, mirrors, glass, fire extinguishers, and warning equipment with...

44

Check horn, warning devices, reverse alarms, cameras, proximity systems, beacons, reflective markings, conspicuity devices, and other fleet safety equipment where fitted.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Fleet maintenance includes the safety equipment that drivers rely on every day. Repair missing or defective restraints, mirrors, glass, fire extinguishers, and warning equipment with...

45

Verify required emergency equipment such as fire extinguisher and warning devices is present, securely mounted or stowed, serviceable, and within required service status where applicable.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Fleet maintenance includes the safety equipment that drivers rely on every day. Repair missing or defective restraints, mirrors, glass, fire extinguishers, and warning equipment with...

46

Check first-aid kit, spill kit, high-visibility equipment, wheel chocks, seasonal equipment, recovery items, or route-specific safety equipment where required by the fleet programme.

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: Fleet maintenance includes the safety equipment that drivers rely on every day. Repair missing or defective restraints, mirrors, glass, fire extinguishers, and warning equipment with...

47

Inspect dashboard labels, data plates, warning labels, permit holders, document storage, vehicle identification, and safety instructions for legibility and correct condition.

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Fleet maintenance includes the safety equipment that drivers rely on every day. Repair missing or defective restraints, mirrors, glass, fire extinguishers, and warning equipment with...

48

Escalate missing or defective restraints, visibility equipment, warning devices, required emergency equipment, or other road-readiness items that would make dispatch unsafe.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: Fleet maintenance includes the safety equipment that drivers rely on every day. Repair missing or defective restraints, mirrors, glass, fire extinguishers, and warning equipment with...

9. Defect reporting, DVIR follow-up, work orders, parts control, workshop and contractor quality, maintenance records, and annual inspection

49

Verify safety-affecting driver or DVIR defects, roadside inspection findings, breakdown reports, telematics alerts, and workshop discoveries are converted into traceable maintenance actions.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA Part 396 requires covered motor carriers to maintain inspection, repair, and maintenance records and periodic inspections. Keep internal maintenance records linked to...

50

Check each work order identifies the vehicle, complaint or defect, diagnosis, repair performed, parts used, technician or service provider, dates, and final disposition as required by the maintenance programme.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA Part 396 requires covered motor carriers to maintain inspection, repair, and maintenance records and periodic inspections. Keep internal maintenance records linked to...

51

Review critical replacement parts, remanufactured components, tires, brake parts, filters, fluids, batteries, and safety-related components for approved specification and traceability where required.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA Part 396 requires covered motor carriers to maintain inspection, repair, and maintenance records and periodic inspections. Keep internal maintenance records linked to...

52

Verify external workshops, mobile technicians, tire providers, brake specialists, dealers, and other service contractors are approved for the assigned work and provide usable repair evidence.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA Part 396 requires covered motor carriers to maintain inspection, repair, and maintenance records and periodic inspections. Keep internal maintenance records linked to...

53

Confirm maintenance records, vehicle identification, maintenance schedule, inspection history, dates and nature of repairs, and periodic or annual inspection evidence are current and retrievable for covered vehicles.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: FMCSA Part 396 requires covered motor carriers to maintain inspection, repair, and maintenance records and periodic inspections. Keep internal maintenance records linked to...

54

Check periodic or annual inspection status is current where required; for FMCSA-covered CMVs, the periodic inspection interval must not exceed 12 months.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
------------------	-------------------	-------	----------	-----------------

Execution tip: FMCSA Part 396 requires covered motor carriers to maintain inspection, repair, and maintenance records and periodic inspections. Keep internal maintenance records linked to...

10. Repair verification, road or functional test, out-of-service control, recurring failures, preventive action, and final maintenance sign-off

55

Confirm vehicles with defects that adversely affect safe operation remain clearly controlled, restricted, or out of service until the required repair or disposition is complete.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: A maintenance task is not closed because parts were installed. Verify the original defect is resolved, related systems operate correctly, restrictions are removed intentionally, and...

56

Reinspect safety-critical repairs and complete an appropriate functional, static, diagnostic, or road test within authorization to confirm the reported defect has been resolved.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
------------------	-------------------	-------	----------	-----------------

Execution tip: A maintenance task is not closed because parts were installed. Verify the original defect is resolved, related systems operate correctly, restrictions are removed intentionally, and...

57

Verify guards, covers, fasteners, lines, connectors, fluid levels, settings, wheels, doors, coupling devices, tools, and maintenance-area housekeeping are restored before release.

CRITICAL

FLEET PM

Serviceable

Needs action

Hold

LIVE PHOTO | Add

Execution tip: A maintenance task is not closed because parts were installed. Verify the original defect is resolved, related systems operate correctly, restrictions are removed intentionally, and...

58

Review repeated brake, tire, wheel-end, electrical, cooling, leak, coupling, suspension, battery, breakdown, or roadside defects for root-cause and preventive-maintenance adjustment.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: A maintenance task is not closed because parts were installed. Verify the original defect is resolved, related systems operate correctly, restrictions are removed intentionally, and...

59

Update next-service due date, maintenance schedule, campaign or recall status, work-order closure, parts usage, technician evidence, out-of-service status, and fleet system records.

CRITICAL

FLEET PM

Maintenance item	Status / severity	Owner	Evidence	Repair / action
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Execution tip: A maintenance task is not closed because parts were installed. Verify the original defect is resolved, related systems operate correctly, restrictions are removed intentionally, and...

60

Record final fleet-maintenance status, critical open defects, operating restrictions, work-order references, periodic-inspection status, next service date, maintenance owner, fleet owner, and return-to-service approval.

CRITICAL

FLEET PM

FINAL STATUS | Enter

MAINTENANCE OWNER | Enter

FLEET OWNER | Enter

RELEASE APPROVAL | Enter

Execution tip: A maintenance task is not closed because parts were installed. Verify the original defect is resolved, related systems operate correctly, restrictions are removed intentionally, and...