

FREE HOUSEKEEPING AUDIT TEMPLATE

Housekeeping Audit Checklist

Use this 60-point checklist to audit floors, surfaces, washrooms, waste, cleaning tools, chemicals, back-of-house areas, pest evidence, maintenance-related housekeeping risks, schedules, supervision, corrective actions, and final sign-off.

Site / location

Audit date

Shift / area

Auditor / area owner

1. Audit setup, housekeeping scope, standards, ownership, and previous findings

- 1** Confirm the site, audit date, auditor, area owner, shift, departments, customer areas, employee areas, storage spaces, washrooms, utility zones, and other locations included in the housekeeping audit.

HOUSEKEEPING AUDIT

AUDITOR / OWNER

Enter

DATE / TIME

Enter

SIGN-OFF

Sign

● Execution tip: Define the exact audit area before scoring. Housekeeping results are much easier to compare when the same zones, owners, frequencies, and standards are reviewed consistently.

- 2** Verify the team is using the current housekeeping standards, cleaning schedules, task frequencies, area maps, approved chemicals, equipment instructions, waste procedures, and escalation contacts.

HOUSEKEEPING AUDIT

CRITICAL

Area / Finding	Expected	Observed	Owner	Action
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● Execution tip: Define the exact audit area before scoring. Housekeeping results are much easier to compare when the same zones, owners, frequencies, and standards are reviewed consistently.

- 3** Review previous housekeeping audits, complaints, repeat cleanliness issues, pest observations, maintenance defects, spills, waste problems, and open corrective actions before starting the inspection.

HOUSEKEEPING AUDIT

Area / Finding	Expected	Observed	Owner	Action
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● Execution tip: Define the exact audit area before scoring. Housekeeping results are much easier to compare when the same zones, owners, frequencies, and standards are reviewed consistently.

- 4** Confirm each zone has a clearly assigned housekeeping or operational owner and that shared areas have defined responsibility rather than relying on informal ownership.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Gap

N/A

● Execution tip: Define the exact audit area before scoring. Housekeeping results are much easier to compare when the same zones, owners, frequencies, and standards are reviewed consistently.

- 5** Identify critical housekeeping findings for the site, such as uncontrolled spills, blocked exits, unsafe waste buildup, contaminated work areas, or another condition requiring immediate control.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Define the exact audit area before scoring. Housekeeping results are much easier to compare when the same zones, owners, frequencies, and standards are reviewed consistently.

- 6** Assign ownership for cleaning, washrooms, waste, chemical storage, housekeeping equipment, pest observations, maintenance escalation, replenishment of supplies, and corrective-action closure.

HOUSEKEEPING AUDIT

Area / Finding	Expected	Observed	Owner	Action
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● Execution tip: Define the exact audit area before scoring. Housekeeping results are much easier to compare when the same zones, owners, frequencies, and standards are reviewed consistently.

2. Floors, entrances, aisles, walkways, mats, spills, and visible housekeeping condition

- 7** Inspect entrances, floors, aisles, corridors, stairs, ramps, queue areas, service zones, and employee walkways for dirt, dust, debris, stains, spills, residue, or visible buildup.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Inspect the floor from the customer or employee path. Spills, mats, debris, and blocked aisles are both housekeeping issues and potential safety issues.

- 8** Check mats, runners, anti-slip surfaces, thresholds, drainage areas, and other floor controls are clean, secure, serviceable, and positioned correctly.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Inspect the floor from the customer or employee path. Spills, mats, debris, and blocked aisles are both housekeeping issues and potential safety issues.

- 9** Verify spills, leaks, wet areas, broken containers, or contamination are cleaned promptly and temporary warning signs or barriers are used where needed until the area is safe.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Gap

N/A

● Execution tip: Inspect the floor from the customer or employee path. Spills, mats, debris, and blocked aisles are both housekeeping issues and potential safety issues.

- 10** Confirm cartons, tools, stock, trolleys, cleaning equipment, waste, personal belongings, or other items are not being left in walkways or creating avoidable clutter.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Gap

N/A

● Execution tip: Inspect the floor from the customer or employee path. Spills, mats, debris, and blocked aisles are both housekeeping issues and potential safety issues.

- 11** Inspect corners, edges, skirting, under-fixture areas, behind doors, and other low-visibility floor zones that are often missed during routine cleaning.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Inspect the floor from the customer or employee path. Spills, mats, debris, and blocked aisles are both housekeeping issues and potential safety issues.

- 12** Record recurring spill locations, dirty floors, unsecured mats, blocked aisles, persistent stains, poor cleanup response, or other visible housekeeping failures.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Inspect the floor from the customer or employee path. Spills, mats, debris, and blocked aisles are both housekeeping issues and potential safety issues.

3. Surfaces, fixtures, counters, shelves, glass, high-touch points, and detailed cleaning

- 13** Check counters, shelves, fixtures, tables, desks, service points, display surfaces, ledges, partitions, mirrors, glass, doors, and visible equipment exteriors are clean and presentable.

HOUSEKEEPING AUDIT

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Detailed cleaning separates a genuinely maintained area from one that only looks acceptable from a distance. Check edges, ledges, touchpoints, and fixture bases.

- 14** Inspect high-touch points such as door handles, handrails, payment areas, touchscreens, counters, buttons, switches, shared devices, and customer interaction surfaces according to the defined routine.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Detailed cleaning separates a genuinely maintained area from one that only looks acceptable from a distance. Check edges, ledges, touchpoints, and fixture bases.

- 15** Verify glass, mirrors, display panels, windows, stainless steel, glossy surfaces, and visible finishes are free from excessive fingerprints, streaks, smears, dust, or residue.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Detailed cleaning separates a genuinely maintained area from one that only looks acceptable from a distance. Check edges, ledges, touchpoints, and fixture bases.

- 16** Check shelves, ledges, tops of cabinets, vents, sign holders, frame edges, fixture bases, and other detailed areas for accumulated dust or dirt.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Detailed cleaning separates a genuinely maintained area from one that only looks acceptable from a distance. Check edges, ledges, touchpoints, and fixture bases.

- 17** Confirm cleaning methods and tools do not damage surfaces, products, equipment, signage, electronics, finishes, or customer-facing materials.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Detailed cleaning separates a genuinely maintained area from one that only looks acceptable from a distance. Check edges, ledges, touchpoints, and fixture bases.

- 18** Record dusty surfaces, dirty fixtures, poor glass cleaning, missed high-touch points, residue, damaged finishes, or other detailed-cleaning gaps.

HOUSEKEEPING AUDIT

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Detailed cleaning separates a genuinely maintained area from one that only looks acceptable from a distance. Check edges, ledges, touchpoints, and fixture bases.

4. Washrooms, sinks, sanitary facilities, replenishment, odor, and hygiene presentation

- 19** Inspect toilets, urinals, basins, sinks, taps, mirrors, partitions, doors, floors, drains, dispensers, hand dryers, and other washroom fixtures for cleanliness and normal condition.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Washrooms need both cleaning and replenishment. A clean facility with empty soap or tissue dispensers is still not ready for use.

- 20** Confirm soap, hand-drying materials, toilet tissue, sanitary supplies, waste liners, or other required consumables are stocked to the expected level.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

● Execution tip: Washrooms need both cleaning and replenishment. A clean facility with empty soap or tissue dispensers is still not ready for use.

- 21** Check washrooms are free from strong avoidable odor, standing water, visible waste, blocked drains, overflowing bins, damaged fixtures, or other conditions affecting hygiene and usability.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

● Execution tip: Washrooms need both cleaning and replenishment. A clean facility with empty soap or tissue dispensers is still not ready for use.

- 22** Verify cleaning logs, inspection frequencies, replenishment checks, or other washroom controls are completed according to the site routine where used.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Washrooms need both cleaning and replenishment. A clean facility with empty soap or tissue dispensers is still not ready for use.

- 23** Confirm housekeeping tools and chemicals used in washrooms are stored safely and not left unattended in customer or employee areas after cleaning.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Washrooms need both cleaning and replenishment. A clean facility with empty soap or tissue dispensers is still not ready for use.

- 24** Record unclean fixtures, missing supplies, odor, drainage issues, overflowing bins, incomplete logs, damaged facilities, or other washroom findings requiring action.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Washrooms need both cleaning and replenishment. A clean facility with empty soap or tissue dispensers is still not ready for use.

5. Waste, recycling, disposal points, bins, segregation, storage, and removal frequency

- 25** Inspect customer bins, office bins, production waste points, back-of-house bins, recycling stations, and other collection points for cleanliness, condition, and appropriate capacity.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Waste frequency should match the activity of the area. Overflow, odor, pests, and dirty bin zones often indicate the collection routine is too slow or poorly owned.

- 26** Verify waste is segregated according to the site process and different waste streams are not being mixed where separation is required.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

● Execution tip: Waste frequency should match the activity of the area. Overflow, odor, pests, and dirty bin zones often indicate the collection routine is too slow or poorly owned.

- 27** Check bins have suitable liners, lids, labels, foot pedals, covers, or other features required for the area and are not leaking or visibly damaged.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

● Execution tip: Waste frequency should match the activity of the area. Overflow, odor, pests, and dirty bin zones often indicate the collection routine is too slow or poorly owned.

- 28** Confirm waste is removed often enough to prevent overflow, odor, pests, contamination, blocked routes, or poor presentation.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Waste frequency should match the activity of the area. Overflow, odor, pests, and dirty bin zones often indicate the collection routine is too slow or poorly owned.

- 29** Inspect waste holding, compactor, recycling, scrap, cardboard, food waste, or disposal areas for organization, cleanliness, drainage, pest risk, and safe access.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Waste frequency should match the activity of the area. Overflow, odor, pests, and dirty bin zones often indicate the collection routine is too slow or poorly owned.

- 30** Record overflowing bins, incorrect segregation, leaking containers, waste buildup, poor removal frequency, dirty waste areas, or disposal practices requiring correction.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Waste frequency should match the activity of the area. Overflow, odor, pests, and dirty bin zones often indicate the collection routine is too slow or poorly owned.

6. Cleaning tools, equipment, chemicals, storage, labeling, condition, and readiness

- 31** Verify mops, buckets, brushes, cloths, scrubbers, vacuums, squeegees, brooms, dustpans, spray bottles, carts, and other housekeeping tools are clean, serviceable, and available.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Inspect housekeeping equipment as part of readiness. Teams cannot maintain standards consistently with damaged tools, missing supplies, or poorly controlled chemicals.

- 32** Check cleaning tools are stored in designated locations and separated where needed to prevent cross-use between washrooms, food areas, customer areas, or other incompatible zones.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

● Execution tip: Inspect housekeeping equipment as part of readiness. Teams cannot maintain standards consistently with damaged tools, missing supplies, or poorly controlled chemicals.

- 33** Confirm cleaning chemicals are in approved containers with clear labels and are not stored in unmarked food, beverage, or unsuitable containers.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

● Execution tip: Inspect housekeeping equipment as part of readiness. Teams cannot maintain standards consistently with damaged tools, missing supplies, or poorly controlled chemicals.

- 34** Verify housekeeping teams have access to the required product instructions, dilution guidance, PPE, spill information, and safe-use controls for the chemicals they use.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Inspect housekeeping equipment as part of readiness. Teams cannot maintain standards consistently with damaged tools, missing supplies, or poorly controlled chemicals.

- 35** Inspect cleaning carts, chemical cupboards, housekeeping rooms, mop sinks, charging points, and equipment storage for organization, ventilation, leakage, damage, or clutter.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Inspect housekeeping equipment as part of readiness. Teams cannot maintain standards consistently with damaged tools, missing supplies, or poorly controlled chemicals.

- 36** Record damaged tools, unavailable equipment, unlabeled chemicals, poor storage, incompatible tool use, unsafe housekeeping rooms, or other readiness gaps.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Inspect housekeeping equipment as part of readiness. Teams cannot maintain standards consistently with damaged tools, missing supplies, or poorly controlled chemicals.

7. Back-of-house areas, storage rooms, employee spaces, utility zones, and hidden housekeeping risks

- 37** Inspect stockrooms, offices, staff rooms, lockers, pantries, changing rooms, utility spaces, maintenance rooms, receiving zones, and other back-of-house areas for cleanliness and order.

HOUSEKEEPING AUDIT

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Back-of-house areas often reveal the true housekeeping culture. Include staff rooms, stockrooms, utility spaces, and hidden corners, not only customer-facing zones.

- 38** Check cartons, obsolete items, damaged stock, packaging, personal belongings, spare equipment, tools, and temporary materials are not creating uncontrolled clutter.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

● Execution tip: Back-of-house areas often reveal the true housekeeping culture. Include staff rooms, stockrooms, utility spaces, and hidden corners, not only customer-facing zones.

- 39** Verify shelving tops, corners, under-rack spaces, behind equipment, floor edges, drains, utility points, and seldom-used areas are included in housekeeping routines.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

● Execution tip: Back-of-house areas often reveal the true housekeeping culture. Include staff rooms, stockrooms, utility spaces, and hidden corners, not only customer-facing zones.

- 40** Confirm employee food, beverages, personal items, outerwear, bags, helmets, or other belongings are stored in designated areas and not mixed with stock, tools, or operational materials.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Back-of-house areas often reveal the true housekeeping culture. Include staff rooms, stockrooms, utility spaces, and hidden corners, not only customer-facing zones.

- 41** Check leaks, condensation, dust sources, damaged surfaces, pests, odors, poor ventilation, or recurring contamination in hidden areas are reported for corrective action.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Back-of-house areas often reveal the true housekeeping culture. Include staff rooms, stockrooms, utility spaces, and hidden corners, not only customer-facing zones.

- 42** Record poor backroom housekeeping, clutter, hidden debris, employee-area issues, utility-room neglect, or other behind-the-scenes conditions affecting overall standards.

HOUSEKEEPING AUDIT

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Back-of-house areas often reveal the true housekeeping culture. Include staff rooms, stockrooms, utility spaces, and hidden corners, not only customer-facing zones.

8. Pest evidence, contamination sources, drains, leaks, odors, and housekeeping-related maintenance

- 43 Check for visible pest evidence such as droppings, insects, webbing, gnawing, nesting material, dead pests, damaged packaging, or recurring sightings in the audited areas.**

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Treat recurring dirt, odor, moisture, and pest evidence as root-cause signals. Repeated cleaning will not solve a leak, broken seal, drain problem, or structural defect.

- 44 Inspect food residues, standing water, waste buildup, dirty drains, open product, damaged seals, clutter, cardboard accumulation, or other housekeeping conditions that can attract pests.**

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Gap

N/A

● Execution tip: Treat recurring dirt, odor, moisture, and pest evidence as root-cause signals. Repeated cleaning will not solve a leak, broken seal, drain problem, or structural defect.

- 45 Verify doors, wall gaps, pipe penetrations, drains, seals, vents, and other visible entry points are maintained and reported when damaged.**

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Gap

N/A

● Execution tip: Treat recurring dirt, odor, moisture, and pest evidence as root-cause signals. Repeated cleaning will not solve a leak, broken seal, drain problem, or structural defect.

- 46 Check recurring leaks, condensation, drainage problems, odors, mold-like growth, damaged grout, cracked surfaces, or other maintenance issues that prevent effective cleaning.**

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Gap

N/A

● Execution tip: Treat recurring dirt, odor, moisture, and pest evidence as root-cause signals. Repeated cleaning will not solve a leak, broken seal, drain problem, or structural defect.

- 47 Confirm housekeeping observations that require pest-control, facilities, maintenance, plumbing, refrigeration, or other specialist support are escalated to the correct owner.**

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Gap

N/A

● Execution tip: Treat recurring dirt, odor, moisture, and pest evidence as root-cause signals. Repeated cleaning will not solve a leak, broken seal, drain problem, or structural defect.

- 48 Record pest evidence, contamination sources, persistent odors, leaks, damaged seals, drain problems, or housekeeping-related maintenance issues requiring follow-up.**

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Treat recurring dirt, odor, moisture, and pest evidence as root-cause signals. Repeated cleaning will not solve a leak, broken seal, drain problem, or structural defect.

9. Housekeeping schedules, employee practice, supervision, documentation, and consistency

- 49** Verify housekeeping tasks are scheduled at realistic frequencies for the level of traffic, dirt generation, work activity, customer use, and operating hours of each area.

HOUSEKEEPING AUDIT

Compliant

Needs action

Critical

PHOTO

Add

- Execution tip: Housekeeping should be sustained through normal work. If the area becomes clean only before an audit, the schedule, ownership, supervision, or workload probably needs adjustment.

- 50** Check employees understand what they are responsible for cleaning, how the finished condition should look, and when to escalate spills, damage, waste, pests, or supply shortages.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

- Execution tip: Housekeeping should be sustained through normal work. If the area becomes clean only before an audit, the schedule, ownership, supervision, or workload probably needs adjustment.

- 51** Observe whether cleaning tasks are completed during normal operations rather than only immediately before inspections, customer visits, or management reviews.

HOUSEKEEPING AUDIT

AREA / ITEM

Enter

STANDARD

Enter

STATUS

Record

- Execution tip: Housekeeping should be sustained through normal work. If the area becomes clean only before an audit, the schedule, ownership, supervision, or workload probably needs adjustment.

- 52** Confirm supervisors or area owners review completed housekeeping tasks and address missed work, repeated failures, unavailable supplies, or unclear ownership.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

- Execution tip: Housekeeping should be sustained through normal work. If the area becomes clean only before an audit, the schedule, ownership, supervision, or workload probably needs adjustment.

- 53** Check housekeeping logs, digital checklists, shift records, sign-off sheets, or other documentation accurately reflect the work completed and are not being filled retrospectively without verification.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

- Execution tip: Housekeeping should be sustained through normal work. If the area becomes clean only before an audit, the schedule, ownership, supervision, or workload probably needs adjustment.

- 54** Record missed schedules, unclear responsibilities, weak supervision, inaccurate records, inconsistent standards, or repeated housekeeping gaps affecting sustained performance.

HOUSEKEEPING AUDIT

Compliant

Needs action

Critical

PHOTO

Add

- Execution tip: Housekeeping should be sustained through normal work. If the area becomes clean only before an audit, the schedule, ownership, supervision, or workload probably needs adjustment.

10. Evidence, scoring, corrective actions, trend review, management follow-up, and final sign-off

- 55** Capture clear evidence for material findings, including the exact area, visible condition, housekeeping standard, photo or note, immediate correction, and corrected-state proof where appropriate.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Use trends to separate one-off misses from systemic problems. Repeat findings often point to frequency, staffing, supplies, maintenance, training, or unclear ownership.

- 56** Score housekeeping categories consistently and distinguish isolated minor presentation issues from critical conditions involving safety, contamination, blocked access, or serious waste buildup.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Use trends to separate one-off misses from systemic problems. Repeat findings often point to frequency, staffing, supplies, maintenance, training, or unclear ownership.

- 57** Record each failed check with the exact location, expected standard, observed condition, likely cause, responsible owner, and immediate correction completed where possible.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Use trends to separate one-off misses from systemic problems. Repeat findings often point to frequency, staffing, supplies, maintenance, training, or unclear ownership.

- 58** Assign corrective actions to named housekeeping, area, facilities, maintenance, pest-control, operations, safety, or other owners with priority, due date, evidence requirement, and escalation route.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Use trends to separate one-off misses from systemic problems. Repeat findings often point to frequency, staffing, supplies, maintenance, training, or unclear ownership.

- 59** Trend repeat findings by area, issue type, shift, frequency, root cause, owner, overdue action, and recurring maintenance dependency to identify systemic housekeeping problems.

HOUSEKEEPING AUDIT

Compliant

Needs action

Gap

N/A

● Execution tip: Use trends to separate one-off misses from systemic problems. Repeat findings often point to frequency, staffing, supplies, maintenance, training, or unclear ownership.

- 60** Record the final housekeeping-audit score, unresolved critical findings, open actions, next review date, auditor, area owner, manager, date, time, and sign-off.

HOUSEKEEPING AUDIT

CRITICAL

Compliant

Needs action

Critical

PHOTO

Add

● Execution tip: Use trends to separate one-off misses from systemic problems. Repeat findings often point to frequency, staffing, supplies, maintenance, training, or unclear ownership.

RUN THIS AUDIT DIGITALLY

Turn housekeeping findings into cleaner, safer, consistently maintained sites

Use Taqtics to schedule housekeeping audits, capture live evidence, assign corrective actions, escalate maintenance or pest issues, verify closure, and compare performance across every site.