

FREE LOGISTICS & WAREHOUSING PALLET TRUCK INSPECTION TEMPLATE

Pallet Truck Inspection Checklist

Use this 60-point checklist to inspect manual and powered pallet trucks across frame and handle condition, forks and rollers, wheels, hydraulics, battery and electrical systems, powered travel and brakes, manual controls, load compatibility, route condition, defects, repair, and final release.

Warehouse / site

Inspection date

Pallet truck ID / type

User / shift

Internal Logistics & Warehousing template. Apply manufacturer instructions and rated capacity, equipment-specific maintenance criteria, OSHA 29 CFR 1910.178 where applicable to powered pallet trucks, operator or user training, and the site's inspection and out-of-service procedures.

1. Truck identity, pallet-truck type, operator or user, shift, rated capacity, previous defects, and inspection readiness

- 1
- Confirm warehouse or site, department or operating zone, inspection date, shift, pallet-truck ID, and inspection scope are clearly identified.
- CRITICAL
- PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Identify whether the truck is manual or powered before applying inspection criteria. OSHA 1910.178 applies to powered industrial trucks, including motorized hand trucks; manual pallet...

- 2
- Identify the pallet-truck type such as manual hand pallet truck, electric walkie pallet truck, rider pallet truck, low-lift truck, or other powered or non-powered configuration.
- CRITICAL
- PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Identify whether the truck is manual or powered before applying inspection criteria. OSHA 1910.178 applies to powered industrial trucks, including motorized hand trucks; manual pallet...

- 3
- Record operator or user name or ID where required and verify authorization or training for powered pallet trucks under the site's programme.
- CRITICAL
- PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Identify whether the truck is manual or powered before applying inspection criteria. OSHA 1910.178 applies to powered industrial trucks, including motorized hand trucks; manual pallet...

- 4
- Record rated capacity, fork length or configuration where relevant, battery type for powered units, and any installed options or attachments.
-
- PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Identify whether the truck is manual or powered before applying inspection criteria. OSHA 1910.178 applies to powered industrial trucks, including motorized hand trucks; manual pallet...

- 5
- Review previous defects, open maintenance work, impact reports, damaged pallets or loads, wheel problems, battery faults, and unresolved out-of-service conditions.
- CRITICAL
- PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Identify whether the truck is manual or powered before applying inspection criteria. OSHA 1910.178 applies to powered industrial trucks, including motorized hand trucks; manual pallet...

- 6
- Record final inspection status such as safe to use, restricted pending correction, or remove from service before operation.
- CRITICAL
- PALLET TRUCK

FINAL STATUS | Enter

USER / OPERATOR | Enter

SUPERVISOR / EQUIPMENT | Enter

RELEASE APPROVAL | Enter

Execution tip: Identify whether the truck is manual or powered before applying inspection criteria. OSHA 1910.178 applies to powered industrial trucks, including motorized hand trucks; manual pallet...

2. General condition, frame, handle or tiller, covers, guards, labels, cleanliness, leaks, and visible damage

7

Inspect the frame, chassis, fork frame, pump body, tiller or handle, control head, covers, guards, and visible structural components for cracks, bends, looseness, or impact damage.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Start with a complete walk-around. Look for structural damage, fluid leakage, loose parts, missing guards, and contamination that can affect safe control.

8

Check the operator handle or tiller returns and moves freely through its intended range without binding, excessive looseness, or obvious damage.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Start with a complete walk-around. Look for structural damage, fluid leakage, loose parts, missing guards, and contamination that can affect safe control.

9

Inspect for hydraulic oil, battery electrolyte, lubricant, or other leakage beneath or around the pallet truck.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Start with a complete walk-around. Look for structural damage, fluid leakage, loose parts, missing guards, and contamination that can affect safe control.

10

Check covers, guards, caps, fasteners, protective boots, cable guards, and other protective components are secure and not missing or damaged.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Start with a complete walk-around. Look for structural damage, fluid leakage, loose parts, missing guards, and contamination that can affect safe control.

11

Verify identification, rated-capacity, warning, operating, and safety labels remain legible where required.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Start with a complete walk-around. Look for structural damage, fluid leakage, loose parts, missing guards, and contamination that can affect safe control.

12

Escalate structural damage, significant leakage, loose controls, missing guards, or other visible defects that may adversely affect safe operation.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Start with a complete walk-around. Look for structural damage, fluid leakage, loose parts, missing guards, and contamination that can affect safe control.

3. Forks, fork tips, heels, load rollers, entry wheels, fork frame, lift linkage, and pallet-entry condition

13

Inspect forks for cracking, bending, twisting, unequal height, damaged tips, excessive visible wear, or other deformation affecting pallet entry or load support.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Fork and roller wear limits vary by design. Use manufacturer or qualified service criteria rather than a universal wear threshold.

14

Check fork tips and leading edges for sharp damage, burrs, deformation, or conditions likely to damage pallets, packaging, or loads.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Fork and roller wear limits vary by design. Use manufacturer or qualified service criteria rather than a universal wear threshold.

15

Inspect load rollers, entry wheels, fork rollers, and associated axles or hardware for chunking, flat spots, cracks, binding, missing material, or looseness.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Fork and roller wear limits vary by design. Use manufacturer or qualified service criteria rather than a universal wear threshold.

16

Check the fork frame and lift linkage for visible bending, cracked welds, loose pins, damaged bushings, or abnormal movement.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Fork and roller wear limits vary by design. Use manufacturer or qualified service criteria rather than a universal wear threshold.

17

Verify forks enter and exit the pallet type used at the site without interference caused by damaged forks, rollers, or incorrect configuration.

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Fork and roller wear limits vary by design. Use manufacturer or qualified service criteria rather than a universal wear threshold.

18

Escalate cracked or deformed forks, damaged load rollers, loose linkage, broken welds, or other defects affecting stable pallet support.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Fork and roller wear limits vary by design. Use manufacturer or qualified service criteria rather than a universal wear threshold.

4. Steer wheels, caster wheels, drive wheel, hubs, bearings, axles, fasteners, floor contact, and mobility condition

19

Inspect steer wheels, drive wheel, caster wheels, load wheels, hubs, axles, and visible bearings for damage, excessive wear, looseness, or missing components.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Wheel condition directly affects steering, braking, load stability, and operator effort. Apply manufacturer criteria for replacement and service.

20

Check wheel surfaces for flat spots, chunking, embedded debris, cracks, separation, or other damage that can cause vibration or poor control.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Wheel condition directly affects steering, braking, load stability, and operator effort. Apply manufacturer criteria for replacement and service.

21

Verify wheels rotate freely without severe binding, wobble, scraping, or abnormal noise when the truck is moved unloaded.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Wheel condition directly affects steering, braking, load stability, and operator effort. Apply manufacturer criteria for replacement and service.

22

Inspect wheel fasteners, axle pins, retaining hardware, clips, and covers for secure installation and visible damage.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Wheel condition directly affects steering, braking, load stability, and operator effort. Apply manufacturer criteria for replacement and service.

23

Check the truck sits level and maintains stable floor contact without obvious frame twist, uneven wheel loading, or dragging components.

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Wheel condition directly affects steering, braking, load stability, and operator effort. Apply manufacturer criteria for replacement and service.

24

Escalate failed wheels, seized bearings, loose axles, severe wheel damage, or mobility defects that may affect steering, braking, or load stability.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Wheel condition directly affects steering, braking, load stability, and operator effort. Apply manufacturer criteria for replacement and service.

5. Hydraulic pump, lift cylinder, seals, lowering valve, lift and lower operation, fork height, and load-holding condition

25

Inspect hydraulic pump, cylinder, hoses or lines where fitted, seals, reservoir, fittings, and visible connections for leakage or damage.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Hydraulic acceptance should be based on the actual truck design. Look for leaks, uncontrolled lowering, poor lift, or inability to hold the forks at the intended height.

26

Operate the lift mechanism unloaded and verify the forks raise smoothly through the intended range without sticking or abnormal effort.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Hydraulic acceptance should be based on the actual truck design. Look for leaks, uncontrolled lowering, poor lift, or inability to hold the forks at the intended height.

27

Operate the lowering control and verify the forks lower smoothly and controllably without sudden drop or uncontrolled descent.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Hydraulic acceptance should be based on the actual truck design. Look for leaks, uncontrolled lowering, poor lift, or inability to hold the forks at the intended height.

28

Raise the forks and check for excessive unintended drift or inability to hold the unloaded forks at the intended height.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Hydraulic acceptance should be based on the actual truck design. Look for leaks, uncontrolled lowering, poor lift, or inability to hold the forks at the intended height.

29

Check the release lever, lowering valve, pump handle, tiller control, or other lifting and lowering controls operate correctly for the truck type.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Hydraulic acceptance should be based on the actual truck design. Look for leaks, uncontrolled lowering, poor lift, or inability to hold the forks at the intended height.

30

Escalate hydraulic leaks, failed lift, uncontrolled lowering, excessive drift, damaged pump components, or other defects affecting load handling.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Hydraulic acceptance should be based on the actual truck design. Look for leaks, uncontrolled lowering, poor lift, or inability to hold the forks at the intended height.

6. Powered-unit battery, cables, connector, charge, compartment, emergency disconnect, controls, display, and electrical condition

31

For powered pallet trucks, inspect battery condition, charge level, connector, cables, terminals, restraint, battery cover, and compartment for damage or overheating.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Apply this section only to powered pallet trucks. Inspect the battery and electrical system before operation and use the manufacturer's charging and battery-handling procedures.

32

Check battery connector and cables are secure, not exposed, pinched, frayed, melted, or otherwise damaged.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Apply this section only to powered pallet trucks. Inspect the battery and electrical system before operation and use the manufacturer's charging and battery-handling procedures.

33

Verify the battery is properly retained in the truck and any battery door, latch, cover, or locking device is secure.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Apply this section only to powered pallet trucks. Inspect the battery and electrical system before operation and use the manufacturer's charging and battery-handling procedures.

34

Test the emergency disconnect, power switch, key, access control, or other electrical isolation control where fitted.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action

Execution tip: Apply this section only to powered pallet trucks. Inspect the battery and electrical system before operation and use the manufacturer's charging and battery-handling procedures.

35

Check the display, battery indicator, fault lights, error codes, hour meter, and startup self-check for abnormal status.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action

Execution tip: Apply this section only to powered pallet trucks. Inspect the battery and electrical system before operation and use the manufacturer's charging and battery-handling procedures.

36

Escalate damaged battery components, exposed conductors, failed disconnect, overheating, abnormal fault codes, or electrical defects requiring removal from service.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action

Execution tip: Apply this section only to powered pallet trucks. Inspect the battery and electrical system before operation and use the manufacturer's charging and battery-handling procedures.

7. Powered-unit drive, steering, brake, directional control, belly button, horn, speed control, and operating check

37

For powered pallet trucks, test forward and reverse travel at low speed in a safe area and verify smooth response without unexpected movement.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: OSHA's sample walking pallet truck checklist includes drive operation, brakes, horn, and load-handling attachment checks. Test powered functions in a safe area before normal use.

38

Test steering or tiller response for predictable control, normal return, and no excessive looseness, binding, or abnormal noise.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: OSHA's sample walking pallet truck checklist includes drive operation, brakes, horn, and load-handling attachment checks. Test powered functions in a safe area before normal use.

39

Test the service or regenerative braking function and confirm the truck can be brought to a controlled stop.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: OSHA's sample walking pallet truck checklist includes drive operation, brakes, horn, and load-handling attachment checks. Test powered functions in a safe area before normal use.

40

Test the parking or automatic brake where fitted and verify the truck remains secured when the tiller or control is placed in the approved parked position.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: OSHA's sample walking pallet truck checklist includes drive operation, brakes, horn, and load-handling attachment checks. Test powered functions in a safe area before normal use.

41

Test horn, belly button or emergency reverse switch, directional controls, speed controls, travel cut-out, and other installed movement-safety devices where fitted.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: OSHA's sample walking pallet truck checklist includes drive operation, brakes, horn, and load-handling attachment checks. Test powered functions in a safe area before normal use.

42

Escalate failed brakes, steering faults, uncontrolled travel, failed emergency reverse control, horn failure, or other powered-operation defects affecting safe control.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: OSHA's sample walking pallet truck checklist includes drive operation, brakes, horn, and load-handling attachment checks. Test powered functions in a safe area before normal use.

8. Manual-unit handle, steering, pump action, lowering control, pull and push effort, neutral travel, and manual handling condition

43

For manual pallet trucks, inspect the handle grip, steering linkage, handle return, pivot points, and control lever for damage or abnormal looseness.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Apply this section to manual pallet trucks. Excessive effort, poor steering, pump failure, or uncontrolled lowering can indicate a defect even though the truck is not powered.

44

Pump the handle through several strokes and verify the forks raise consistently without slipping, loss of pressure, or abnormal resistance.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Apply this section to manual pallet trucks. Excessive effort, poor steering, pump failure, or uncontrolled lowering can indicate a defect even though the truck is not powered.

45

Operate the lowering control and verify the forks descend smoothly and can be stopped or controlled as intended by the truck design.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Apply this section to manual pallet trucks. Excessive effort, poor steering, pump failure, or uncontrolled lowering can indicate a defect even though the truck is not powered.

46

Move the unloaded truck and verify steering is smooth and does not require abnormal pull, push, twisting, or corrective force.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Apply this section to manual pallet trucks. Excessive effort, poor steering, pump failure, or uncontrolled lowering can indicate a defect even though the truck is not powered.

47

Check neutral travel and wheel movement for binding, dragging, scraping, or other resistance suggesting wheel, bearing, linkage, or frame defects.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Apply this section to manual pallet trucks. Excessive effort, poor steering, pump failure, or uncontrolled lowering can indicate a defect even though the truck is not powered.

48

Escalate excessive manual effort, poor steering, pump failure, uncontrolled lowering, damaged handle controls, or other conditions likely to cause loss of control or strain.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Apply this section to manual pallet trucks. Excessive effort, poor steering, pump failure, or uncontrolled lowering can indicate a defect even though the truck is not powered.

9. Pallet compatibility, load stability, rated capacity, travel path, ramps and slopes, pedestrian interaction, and operating environment

49

Verify the pallet truck's rated capacity is suitable for the intended load and that the capacity marking is readable.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Do not use the pallet truck because it physically fits. Confirm capacity, pallet compatibility, route condition, gradient, visibility, and pedestrian controls for the actual task.

50

Check the pallet type, pallet openings, fork spacing or width, load distribution, and pallet condition are compatible with the truck.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Do not use the pallet truck because it physically fits. Confirm capacity, pallet compatibility, route condition, gradient, visibility, and pedestrian controls for the actual task.

51

Verify loads are stable, centered or otherwise controlled for the truck, and do not create obvious overhang, shifting, tipping, or visibility concerns.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Do not use the pallet truck because it physically fits. Confirm capacity, pallet compatibility, route condition, gradient, visibility, and pedestrian controls for the actual task.

52

Inspect the intended travel path for potholes, thresholds, dock plates, ramps, floor damage, debris, water, ice, tight turns, or other route hazards.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Do not use the pallet truck because it physically fits. Confirm capacity, pallet compatibility, route condition, gradient, visibility, and pedestrian controls for the actual task.

53

Check ramps, slopes, dockboards, lifts, elevators, and other transfer points are suitable for the pallet truck and task under the site's approved procedure.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Do not use the pallet truck because it physically fits. Confirm capacity, pallet compatibility, route condition, gradient, visibility, and pedestrian controls for the actual task.

54

Escalate overloaded use, incompatible pallets, unstable loads, unsafe gradients, poor floor conditions, or uncontrolled pedestrian interaction before the task begins.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Do not use the pallet truck because it physically fits. Confirm capacity, pallet compatibility, route condition, gradient, visibility, and pedestrian controls for the actual task.

10. Defect reporting, out-of-service control, maintenance handoff, repair verification, operator or user sign-off, and record closure

55

Record every defect found during the inspection with the truck ID, affected component, condition, severity, and immediate control.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Powered pallet trucks with conditions adversely affecting safety must not be placed in service. Manual pallet trucks should also be removed from use when defects make handling unsafe.

56

Remove a powered pallet truck from service when a condition adversely affects safety or the approved site procedure requires an out-of-service decision.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Powered pallet trucks with conditions adversely affecting safety must not be placed in service. Manual pallet trucks should also be removed from use when defects make handling unsafe.

57

Remove or restrict a manual pallet truck when structural, hydraulic, wheel, steering, or other defects make continued use unsafe.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
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Execution tip: Powered pallet trucks with conditions adversely affecting safety must not be placed in service. Manual pallet trucks should also be removed from use when defects make handling unsafe.

58

Apply the site's out-of-service tag, key or access control, isolation, parking, notification, or other approved method to prevent unintended use where required.

CRITICAL

PALLET TRUCK

Safe

Correct

Out of service

LIVE PHOTO | Add

Execution tip: Powered pallet trucks with conditions adversely affecting safety must not be placed in service. Manual pallet trucks should also be removed from use when defects make handling unsafe.

59

Do not return the truck to use until required repairs are completed by authorized or qualified personnel and the affected functions are rechecked.

CRITICAL

PALLET TRUCK

Inspection item	Status / severity	Owner	Evidence	Corrective action
-----------------	-------------------	-------	----------	-------------------

Execution tip: Powered pallet trucks with conditions adversely affecting safety must not be placed in service. Manual pallet trucks should also be removed from use when defects make handling unsafe.

60

Record final inspection status, open defects, maintenance reference, operator or user sign-off, supervisor or equipment-owner acknowledgement where required, and release approval.

CRITICAL

PALLET TRUCK

FINAL STATUS | Enter

USER / OPERATOR | Enter

SUPERVISOR / EQUIPMENT | Enter

RELEASE APPROVAL | Enter

Execution tip: Powered pallet trucks with conditions adversely affecting safety must not be placed in service. Manual pallet trucks should also be removed from use when defects make handling unsafe.