

FREE PPE INSPECTION TEMPLATE

PPE Inspection Checklist

Use this 60-point checklist to verify PPE selection, physical condition, fit, compatibility, eye and face protection, helmets, gloves, protective clothing, footwear, hearing, respirators, fall protection, cleaning, storage, training, and replacement.

Site / department

Inspection date

Reviewer

Supervisor

1. PPE program, hazard assessment, scope, and ownership

- 1 Confirm the workplace, department, task, inspection date, reviewer, supervisor, employee groups, contractors, and PPE types included in the inspection.

PPE INSPECTION

NAME

Enter

DATE / TIME

Enter

APPROVAL

Sign

- Execution tip: Start from the actual task hazard assessment. PPE should be selected for the hazard and used alongside practical engineering, isolation, guarding, ventilation, and work-practice controls.

- 2 Verify current hazard assessments identify where PPE is required and match PPE selection to the actual impact, chemical, dust, noise, electrical, fall, heat, biological, or mechanical hazards present.

CRITICAL

PPE INSPECTION

PPE / ID

Condition

User / Area

Evidence

Action

- Execution tip: Start from the actual task hazard assessment. PPE should be selected for the hazard and used alongside practical engineering, isolation, guarding, ventilation, and work-practice controls.

- 3 Confirm PPE is used as part of the approved control strategy and is not being relied on in place of practical engineering, guarding, isolation, ventilation, or other higher-level controls.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

- Execution tip: Start from the actual task hazard assessment. PPE should be selected for the hazard and used alongside practical engineering, isolation, guarding, ventilation, and work-practice controls.

- 4 Check required PPE specifications, manufacturer instructions, site standards, issue records, replacement criteria, and task-specific procedures are current and available.

PPE INSPECTION

ISSUE / TEST

Enter

EXPIRY / NEXT

Enter

STATUS

Record

- Execution tip: Start from the actual task hazard assessment. PPE should be selected for the hazard and used alongside practical engineering, isolation, guarding, ventilation, and work-practice controls.

- 5 Review previous PPE failures, injuries, near misses, employee concerns, fit issues, damaged equipment, lost PPE, and overdue replacement or corrective actions.

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

- Execution tip: Start from the actual task hazard assessment. PPE should be selected for the hazard and used alongside practical engineering, isolation, guarding, ventilation, and work-practice controls.

- 6 Assign ownership for PPE selection, purchasing, issue, fit, inspection, cleaning, storage, replacement, training, specialist testing, and final corrective-action closure.

PPE INSPECTION

PPE / ID

Condition

User / Area

Evidence

Action

- Execution tip: Start from the actual task hazard assessment. PPE should be selected for the hazard and used alongside practical engineering, isolation, guarding, ventilation, and work-practice controls.

2. General PPE condition, identity, fit, compatibility, and serviceability

- 7 Inspect each sampled PPE item for cracks, tears, cuts, holes, deformation, corrosion, contamination, missing parts, damaged fasteners, worn straps, or other defects.**

CRITICAL

PPE INSPECTION

PPE / ID	Condition	User / Area	Evidence	Action
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- Execution tip: Inspect PPE in the condition it is actually issued and worn. Small defects, poor sizing, contamination, or incompatibility can make otherwise suitable PPE unreliable.

- 8 Confirm labels, model details, size, rating, class, filter or cartridge type, serial number, user identification, and other required markings remain legible where applicable.**

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

- Execution tip: Inspect PPE in the condition it is actually issued and worn. Small defects, poor sizing, contamination, or incompatibility can make otherwise suitable PPE unreliable.

- 9 Verify the PPE fits the assigned user correctly and can be adjusted without excessive looseness, pressure points, slipping, restricted movement, or loss of protection.**

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

- Execution tip: Inspect PPE in the condition it is actually issued and worn. Small defects, poor sizing, contamination, or incompatibility can make otherwise suitable PPE unreliable.

- 10 Check multiple PPE items can be worn together without interfering with seal, fit, visibility, hearing protection, helmet position, fall protection, or safe task performance.**

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

- Execution tip: Inspect PPE in the condition it is actually issued and worn. Small defects, poor sizing, contamination, or incompatibility can make otherwise suitable PPE unreliable.

- 11 Confirm defective, damaged, contaminated, expired, altered, or questionable PPE is removed from service and clearly segregated from usable equipment.**

CRITICAL

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

- Execution tip: Inspect PPE in the condition it is actually issued and worn. Small defects, poor sizing, contamination, or incompatibility can make otherwise suitable PPE unreliable.

- 12 Record item type, user or location, defect, immediate control, replacement need, owner, due date, and evidence required before the PPE is returned to service.**

PPE INSPECTION

PPE / ID	Condition	User / Area	Evidence	Action
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- Execution tip: Inspect PPE in the condition it is actually issued and worn. Small defects, poor sizing, contamination, or incompatibility can make otherwise suitable PPE unreliable.

3. Eye and face protection

- 13 Inspect safety spectacles, goggles, face shields, welding shields, visors, and related eye or face protection for cracks, deep scratches, distortion, damaged frames, loose parts, or contamination.**

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Look through eye protection from the user's position. Damage that does not look serious from the outside can still distort vision or compromise coverage.

- 14 Confirm the selected eye and face protection matches the task hazard, including impact, splash, dust, heat, optical radiation, flying particles, or combined exposure where applicable.**

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Look through eye protection from the user's position. Damage that does not look serious from the outside can still distort vision or compromise coverage.

- 15 Verify side protection, seals, vents, brow protection, face coverage, filter lenses, shade selection, and compatible primary eye protection are present where the task requires them.**

CRITICAL

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Look through eye protection from the user's position. Damage that does not look serious from the outside can still distort vision or compromise coverage.

- 16 Check prescription eyewear arrangements do not prevent the protective device from fitting correctly and that over-spectacle or prescription safety options remain usable.**

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Look through eye protection from the user's position. Damage that does not look serious from the outside can still distort vision or compromise coverage.

- 17 Confirm lenses and visors are clean enough for safe visibility and are free from fogging, chemical film, severe pitting, or damage that could distort the user's view.**

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Look through eye protection from the user's position. Damage that does not look serious from the outside can still distort vision or compromise coverage.

- 18 Remove eye or face protection from service when impact damage, chemical attack, heat damage, failed straps, loose lenses, damaged shields, or reduced visibility compromises protection.**

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Look through eye protection from the user's position. Damage that does not look serious from the outside can still distort vision or compromise coverage.

4. Head protection, helmets, bump caps, and accessories

- 19** Inspect safety helmets, hard hats, bump caps, shells, suspension systems, chin straps, sweatbands, and accessories for cracks, dents, punctures, brittleness, cuts, deformation, or missing parts.

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

- Execution tip: Check both the helmet shell and suspension system. Do not return impacted or materially degraded head protection to service simply because the damage looks minor.

- 20** Confirm the head protection type and rating are suitable for the identified impact, penetration, falling-object, or electrical hazard where applicable.

CRITICAL

PPE INSPECTION

ISSUE / TEST

Enter

EXPIRY / NEXT

Enter

STATUS

Record

- Execution tip: Check both the helmet shell and suspension system. Do not return impacted or materially degraded head protection to service simply because the damage looks minor.

- 21** Check suspension, harness, adjustment, chin strap, and retention components are correctly fitted and hold the helmet securely without unauthorized modification.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

- Execution tip: Check both the helmet shell and suspension system. Do not return impacted or materially degraded head protection to service simply because the damage looks minor.

- 22** Verify paint, stickers, drilling, heating, chemical exposure, incompatible accessories, or other alterations have not damaged or weakened the protective shell.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

- Execution tip: Check both the helmet shell and suspension system. Do not return impacted or materially degraded head protection to service simply because the damage looks minor.

- 23** Confirm helmet accessories such as face shields, hearing protection, lights, visors, or winter liners are approved for use with the helmet and do not weaken fit or protection.

PPE INSPECTION

ISSUE / TEST

Enter

EXPIRY / NEXT

Enter

STATUS

Record

- Execution tip: Check both the helmet shell and suspension system. Do not return impacted or materially degraded head protection to service simply because the damage looks minor.

- 24** Remove helmets from service after significant impact, visible damage, chemical or heat degradation, failed suspension, or when replacement criteria in the manufacturer or site standard are met.

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

- Execution tip: Check both the helmet shell and suspension system. Do not return impacted or materially degraded head protection to service simply because the damage looks minor.

5. Hand, arm, body, and protective clothing

- 25** Inspect gloves, gauntlets, sleeves, aprons, coveralls, chemical suits, cut-resistant garments, heat-resistant clothing, and other protective clothing for holes, tears, cuts, abrasion, burns, swelling, stiffness, or contamination.

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: For gloves and protective clothing, material compatibility matters as much as visible condition. Match the PPE to the actual chemical, thermal, cut, or task hazard.

- 26** Confirm glove and clothing material is suitable for the actual chemical, heat, cold, cut, abrasion, puncture, biological, electrical, or mechanical hazard being controlled.

PPE INSPECTION

CRITICAL

Serviceable

Monitor

Remove

N/A

● Execution tip: For gloves and protective clothing, material compatibility matters as much as visible condition. Match the PPE to the actual chemical, thermal, cut, or task hazard.

- 27** Verify glove size, cuff length, sleeve overlap, garment closure, body coverage, mobility, and interface with other PPE provide continuous protection during the task.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: For gloves and protective clothing, material compatibility matters as much as visible condition. Match the PPE to the actual chemical, thermal, cut, or task hazard.

- 28** Check chemical-resistant PPE has no permeation, degradation, swelling, cracking, delamination, discoloration, or contamination that may reduce protection.

PPE INSPECTION

CRITICAL

Serviceable

Monitor

Remove

N/A

● Execution tip: For gloves and protective clothing, material compatibility matters as much as visible condition. Match the PPE to the actual chemical, thermal, cut, or task hazard.

- 29** Confirm disposable PPE is not reused beyond its intended use and reusable protective clothing is cleaned, inspected, and stored before reissue.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: For gloves and protective clothing, material compatibility matters as much as visible condition. Match the PPE to the actual chemical, thermal, cut, or task hazard.

- 30** Remove torn, punctured, heavily contaminated, heat-damaged, chemically degraded, electrically compromised, or otherwise unreliable hand and body protection from service.

PPE INSPECTION

CRITICAL

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: For gloves and protective clothing, material compatibility matters as much as visible condition. Match the PPE to the actual chemical, thermal, cut, or task hazard.

6. Foot, leg, high-visibility, and task-specific protective wear

- 31** Inspect safety footwear, boots, metatarsal protection, toe protection, puncture-resistant soles, gaiters, leggings, and overshoes for cuts, sole separation, worn tread, exposed protective parts, or contamination.

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Inspect soles, closures, reflective areas, and task-specific protective components, not just the general appearance of footwear or clothing.

- 32** Confirm footwear and leg protection match the task hazards such as impact, compression, puncture, slip, chemical exposure, heat, wet conditions, or electrical risk where applicable.

CRITICAL

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Inspect soles, closures, reflective areas, and task-specific protective components, not just the general appearance of footwear or clothing.

- 33** Verify soles provide adequate grip for the work surface and that laces, fasteners, zippers, straps, and closures secure the footwear without creating trip hazards.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Inspect soles, closures, reflective areas, and task-specific protective components, not just the general appearance of footwear or clothing.

- 34** Inspect high-visibility vests, jackets, trousers, armbands, and reflective materials for fading, contamination, tears, missing closures, or reduced visibility.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Inspect soles, closures, reflective areas, and task-specific protective components, not just the general appearance of footwear or clothing.

- 35** Confirm specialist protective wear such as arc-rated clothing, chainsaw protection, molten-metal protection, cooling garments, or other task-specific PPE is correct for the approved task and remains serviceable.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Inspect soles, closures, reflective areas, and task-specific protective components, not just the general appearance of footwear or clothing.

- 36** Remove protective footwear or clothing from service when structural damage, contamination, worn protective components, loss of visibility, or other defects reduce required protection.

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Inspect soles, closures, reflective areas, and task-specific protective components, not just the general appearance of footwear or clothing.

7. Hearing protection and noise-related PPE

- 37** Inspect earmuffs, earplugs, banded plugs, communication headsets, helmet-mounted hearing protectors, and related components for damage, contamination, hardened cushions, split seals, or loss of tension.

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Observe how hearing PPE seals while other equipment is being worn. Eyewear, helmets, hair, and respirators can reduce the effective fit.

- 38** Confirm the selected hearing protection provides the protection required by the site's noise assessment and is suitable for the employee, task, communication needs, and other PPE worn.

PPE INSPECTION

CRITICAL

Serviceable

Monitor

Remove

N/A

● Execution tip: Observe how hearing PPE seals while other equipment is being worn. Eyewear, helmets, hair, and respirators can reduce the effective fit.

- 39** Verify earmuff cushions seal evenly around the ear and are not broken by eyewear temples, hair, helmet straps, respirator components, or other interference.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Observe how hearing PPE seals while other equipment is being worn. Eyewear, helmets, hair, and respirators can reduce the effective fit.

- 40** Check reusable earplugs are clean, undamaged, correctly sized, and stored hygienically, and that disposable plugs are replaced as intended.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Observe how hearing PPE seals while other equipment is being worn. Eyewear, helmets, hair, and respirators can reduce the effective fit.

- 41** Confirm employees know how to insert, fit, adjust, wear, clean, and store hearing protection and understand when protection is mandatory.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Observe how hearing PPE seals while other equipment is being worn. Eyewear, helmets, hair, and respirators can reduce the effective fit.

- 42** Replace hearing protection with cracked cups, damaged bands, hardened cushions, stretched components, contaminated plugs, poor fit, or any condition that prevents a reliable seal.

PPE INSPECTION

CRITICAL

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Observe how hearing PPE seals while other equipment is being worn. Eyewear, helmets, hair, and respirators can reduce the effective fit.

8. Respiratory protective equipment

- 43 Confirm respirators are selected under the approved respiratory-protection program for the identified contaminant, concentration, oxygen condition, task, and work environment.**

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Respiratory PPE needs program controls beyond a visual inspection. Verify selection, fit, user checks, consumables, cleaning, and service-life management.

- 44 Inspect facepieces, straps, valves, seals, cartridges, filters, hoses, regulators, batteries, breathing tubes, connectors, and housings for damage, contamination, blockage, wear, or missing parts.**

CRITICAL

PPE INSPECTION

ISSUE / TEST

Enter

EXPIRY / NEXT

Enter

STATUS

Record

● Execution tip: Respiratory PPE needs program controls beyond a visual inspection. Verify selection, fit, user checks, consumables, cleaning, and service-life management.

- 45 Verify required fit testing, medical clearance, user training, and other prerequisites are current for employees using tight-fitting or specialist respirators where applicable.**

CRITICAL

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Respiratory PPE needs program controls beyond a visual inspection. Verify selection, fit, user checks, consumables, cleaning, and service-life management.

- 46 Confirm users perform the required pre-use checks and seal checks for tight-fitting respirators and that facial hair, eyewear, scars, headgear, or other interference does not break the seal.**

CRITICAL

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Respiratory PPE needs program controls beyond a visual inspection. Verify selection, fit, user checks, consumables, cleaning, and service-life management.

- 47 Check cartridges, filters, canisters, batteries, cylinders, or other consumables are the correct type, within approved service life, stored correctly, and changed under the site's replacement schedule.**

PPE INSPECTION

ISSUE / TEST

Enter

EXPIRY / NEXT

Enter

STATUS

Record

● Execution tip: Respiratory PPE needs program controls beyond a visual inspection. Verify selection, fit, user checks, consumables, cleaning, and service-life management.

- 48 Remove respirators from service when seals, straps, valves, filters, regulators, hoses, batteries, facepieces, or any critical component cannot provide reliable protection.**

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Respiratory PPE needs program controls beyond a visual inspection. Verify selection, fit, user checks, consumables, cleaning, and service-life management.

9. Fall protection PPE and personal fall-arrest equipment

- 49** Inspect full-body harnesses, lanyards, energy absorbers, self-retracting devices, connectors, snap hooks, carabiners, lifelines, rope grabs, and related personal fall equipment before use.

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Fall-protection equipment should be inspected before use and removed from service after a fall event or when damage makes its condition uncertain.

- 50** Check webbing, stitching, rope, cables, housings, labels, D-rings, buckles, connectors, hooks, gates, energy absorbers, and attachment points for cuts, fraying, burns, corrosion, deformation, impact, or contamination.

CRITICAL

PPE INSPECTION

ISSUE / TEST

Enter

EXPIRY / NEXT

Enter

STATUS

Record

● Execution tip: Fall-protection equipment should be inspected before use and removed from service after a fall event or when damage makes its condition uncertain.

- 51** Confirm the selected system matches the task, anchor arrangement, fall-clearance requirement, user weight, rescue plan, and approved work-at-height method.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Fall-protection equipment should be inspected before use and removed from service after a fall event or when damage makes its condition uncertain.

- 52** Verify connectors close and lock correctly, harness adjustment provides secure fit, attachment points are used as intended, and incompatible connections are not made.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Fall-protection equipment should be inspected before use and removed from service after a fall event or when damage makes its condition uncertain.

- 53** Confirm equipment exposed to a fall event, excessive load, serious impact, chemical contamination, heat damage, or questionable service condition is immediately removed from use pending competent evaluation or disposal.

CRITICAL

PPE INSPECTION

ISSUE / TEST

Enter

EXPIRY / NEXT

Enter

STATUS

Record

● Execution tip: Fall-protection equipment should be inspected before use and removed from service after a fall event or when damage makes its condition uncertain.

- 54** Check periodic competent-person inspections, identification records, inspection history, retirement dates, storage, and manufacturer-required servicing are current where applicable.

CRITICAL

PPE INSPECTION

Serviceable

Replace

Remove

LIVE PHOTO

Add

● Execution tip: Fall-protection equipment should be inspected before use and removed from service after a fall event or when damage makes its condition uncertain.

10. Cleaning, storage, replacement, training, records, and corrective action

- 55** Verify reusable PPE is cleaned and disinfected using methods that do not damage protective materials, coatings, seals, straps, filters, or electrical properties.

PPE INSPECTION

PPE / ID	Condition	User / Area	Evidence	Action
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● Execution tip: Keep inspection, cleaning, replacement, and training records connected. Repeated PPE failures may indicate a purchasing, fit, task-design, or upstream hazard-control problem.

- 56** Confirm PPE is stored clean, dry, protected from sunlight, heat, moisture, chemicals, crushing, deformation, contamination, and unauthorized use.

PPE INSPECTION

CRITICAL

Serviceable

Monitor

Remove

N/A

● Execution tip: Keep inspection, cleaning, replacement, and training records connected. Repeated PPE failures may indicate a purchasing, fit, task-design, or upstream hazard-control problem.

- 57** Check replacement stock and consumables are available for critical PPE so damaged, contaminated, expired, or lost equipment can be replaced without unsafe delay.

PPE INSPECTION

CRITICAL

Serviceable

Monitor

Remove

N/A

● Execution tip: Keep inspection, cleaning, replacement, and training records connected. Repeated PPE failures may indicate a purchasing, fit, task-design, or upstream hazard-control problem.

- 58** Verify employees and contractors have received required PPE training covering why PPE is needed, correct use, limitations, fitting, inspection, care, storage, and replacement.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Keep inspection, cleaning, replacement, and training records connected. Repeated PPE failures may indicate a purchasing, fit, task-design, or upstream hazard-control problem.

- 59** Record repeated damage, poor fit, non-use, contamination, stock shortages, incompatible PPE, training gaps, and recurring task issues that may require a change in the control method or PPE selection.

PPE INSPECTION

Serviceable

Monitor

Remove

N/A

● Execution tip: Keep inspection, cleaning, replacement, and training records connected. Repeated PPE failures may indicate a purchasing, fit, task-design, or upstream hazard-control problem.

- 60** Record the final PPE inspection status, unresolved critical defects, equipment removed from service, replacement actions, next review date, reviewer, supervisor, approver, date, time, and sign-off.

PPE INSPECTION

CRITICAL

NAME

Enter

DATE / TIME

Enter

APPROVAL

Sign

● Execution tip: Keep inspection, cleaning, replacement, and training records connected. Repeated PPE failures may indicate a purchasing, fit, task-design, or upstream hazard-control problem.

RUN THIS CHECKLIST DIGITALLY

Turn PPE defects into verified replacement actions

Use Taqtics to schedule PPE checks, capture live defect evidence, remove failed items from service, assign replacements, verify safe equipment, and compare recurring PPE issues across every location.