

FREE FACILITIES & PROPERTY INSPECTION TEMPLATE

Site and Property Inspection Checklist

Use this 60-point checklist to inspect property boundaries, roads, parking, pedestrian access, drainage, grounds, building exteriors, common areas, utilities, emergency access, service zones, contractor work, defects, work orders, and final sign-off.

Property / site

Inspection date

Scope / zone

Inspector / property owner

Internal Facilities & Property template. Apply current building, fire, electrical, accessibility, traffic, emergency, lease, contractor, insurance, and local regulatory requirements. Where U.S. OSHA general-industry rules apply, relevant walking-surface, exit-route, emergency, and electrical requirements should be included.

1. Inspection scope, property profile, site boundaries, ownership, and previous findings

- 1
- Confirm the property or site name, address or site ID, inspection date, occupancy or operating status, and complete inspection scope are recorded.
- CRITICAL
- PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Start with the whole property. Define which buildings, external zones, roads, parking, service yards, utilities, shared areas, restricted spaces, and lease...

- 2
- Identify buildings, external areas, roads, parking, pedestrian routes, service yards, loading zones, utility areas, landscaped zones, vacant areas, and restricted spaces included in the inspection.
- CRITICAL
- PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Start with the whole property. Define which buildings, external zones, roads, parking, service yards, utilities, shared areas, restricted spaces, and lease...

- 3
- Verify current site plans, boundary information, asset lists, emergency information, lease or responsibility boundaries, previous inspection reports, and open work orders are available where needed.
- PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Start with the whole property. Define which buildings, external zones, roads, parking, service yards, utilities, shared areas, restricted spaces, and lease...

- 4
- Review recurring defects, incidents, complaints, drainage issues, access problems, exterior damage, security concerns, utility failures, and overdue corrective actions before the walk-through.
- PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Start with the whole property. Define which buildings, external zones, roads, parking, service yards, utilities, shared areas, restricted spaces, and lease...

- 5
- Confirm responsible property, facilities, maintenance, security, EHS, landlord, tenant, contractor, or engineering contacts are identified for follow-up.
- PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Start with the whole property. Define which buildings, external zones, roads, parking, service yards, utilities, shared areas, restricted spaces, and lease...

- 6
- Record property or site, inspection date, inspection scope, inspector, property owner, facilities owner, and planned follow-up date.
- PROPERTY

FINAL STATUS | Enter

PROPERTY OWNER | Enter

MANAGEMENT APPROVAL | Enter

Execution tip: Start with the whole property. Define which buildings, external zones, roads, parking, service yards, utilities, shared areas, restricted spaces, and lease...

2. Site boundaries, fencing, gates, perimeter condition, signage, and external security

7 Inspect fences, walls, gates, barriers, bollards, guardrails, boundary markers, retaining elements, and perimeter structures for damage, instability, corrosion, or missing components. **CRITICAL** PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Perimeter defects can affect security, public safety, access control, and property condition. Check boundaries from both an operational and maintenance...

8 Confirm vehicle and pedestrian gates open, close, lock, release, and operate as intended and damaged or unreliable access points are reported. **CRITICAL** PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Perimeter defects can affect security, public safety, access control, and property condition. Check boundaries from both an operational and maintenance...

9 Check property identification, directional signs, warning signs, speed signs, restricted-area notices, visitor instructions, and external wayfinding for visibility and condition. **CRITICAL** PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Perimeter defects can affect security, public safety, access control, and property condition. Check boundaries from both an operational and maintenance...

10 Inspect perimeter lighting, gate lighting, security lighting, CCTV housings, intercoms, access readers, and visible external security hardware for obvious damage or service failure. **CRITICAL** PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Perimeter defects can affect security, public safety, access control, and property condition. Check boundaries from both an operational and maintenance...

11 Check for unauthorized access points, damaged fencing, vegetation gaps, unsecured service entrances, broken locks, or other conditions weakening perimeter control. **CRITICAL** PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Perimeter defects can affect security, public safety, access control, and property condition. Check boundaries from both an operational and maintenance...

12 Escalate unstable boundary structures, damaged security barriers, uncontrolled access, or other perimeter conditions presenting immediate safety or security risk. **CRITICAL** PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Perimeter defects can affect security, public safety, access control, and property condition. Check boundaries from both an operational and maintenance...

3. Roads, parking, pedestrian routes, ramps, stairs, traffic flow, and external walking surfaces

13

Inspect internal roads, driveways, parking areas, drop-off zones, loading approaches, and service routes for potholes, settlement, broken surfaces, debris, or unsafe deterioration.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Where OSHA general-industry requirements apply to employee walking-working surfaces, they should be maintained free from recognized surface hazards and...

14

Check pedestrian paths, sidewalks, ramps, curbs, crossings, stairs, landings, handrails, guardrails, and entrances for trip hazards, damage, loose materials, or poor access.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Where OSHA general-industry requirements apply to employee walking-working surfaces, they should be maintained free from recognized surface hazards and...

15

Verify vehicle and pedestrian routes are clearly separated or controlled where needed using markings, barriers, bollards, crossings, signs, mirrors, or other site measures.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Where OSHA general-industry requirements apply to employee walking-working surfaces, they should be maintained free from recognized surface hazards and...

16

Confirm accessible routes, ramps, designated parking, curb transitions, entrance approaches, and other accessibility features are not obstructed or visibly damaged.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Where OSHA general-industry requirements apply to employee walking-working surfaces, they should be maintained free from recognized surface hazards and...

17

Inspect external walking surfaces for leaks, spills, standing water, snow or ice where relevant, loose gravel, vegetation, cables, hoses, or temporary-work hazards.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Where OSHA general-industry requirements apply to employee walking-working surfaces, they should be maintained free from recognized surface hazards and...

18

Record recurring traffic conflicts, damaged paving, unsafe crossings, poor visibility, blocked routes, or repeated slip-trip locations for corrective or capital action.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Where OSHA general-industry requirements apply to employee walking-working surfaces, they should be maintained free from recognized surface hazards and...

4. Drainage, stormwater, landscaping, trees, external lighting, and grounds condition

19

Inspect surface drains, channels, grates, catch basins, swales, gutters, downpipes, culverts, and stormwater routes for blockage, damage, ponding, erosion, or overflow.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Poor drainage and uncontrolled vegetation can damage buildings, create slips, undermine pavements, block access, and attract pests. Look for source conditions...

20

Check site grading and ground condition for settlement, erosion, washout, pooling, unstable soil, damaged edging, or water flowing toward buildings or critical equipment.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Poor drainage and uncontrolled vegetation can damage buildings, create slips, undermine pavements, block access, and attract pests. Look for source conditions...

21

Inspect trees, branches, roots, shrubs, vegetation, irrigation, planting beds, and landscaping for conditions affecting buildings, roads, walkways, lighting, drainage, or visibility.

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Poor drainage and uncontrolled vegetation can damage buildings, create slips, undermine pavements, block access, and attract pests. Look for source conditions...

22

Confirm external lighting for roads, parking, entrances, pedestrian paths, service yards, loading areas, and perimeter zones is operational where provided.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Poor drainage and uncontrolled vegetation can damage buildings, create slips, undermine pavements, block access, and attract pests. Look for source conditions...

23

Check grounds for litter, dumped materials, broken furniture, abandoned equipment, construction debris, sharp objects, pest-attracting waste, or other uncontrolled property conditions.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Poor drainage and uncontrolled vegetation can damage buildings, create slips, undermine pavements, block access, and attract pests. Look for source conditions...

24

Escalate dangerous trees, unstable ground, severe erosion, flooding risk, exposed infrastructure, or other external conditions requiring specialist assessment or immediate restriction.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Poor drainage and uncontrolled vegetation can damage buildings, create slips, undermine pavements, block access, and attract pests. Look for source conditions...

5. Building exterior, roofs, facades, doors, windows, canopies, and envelope condition

25

Inspect exterior walls, cladding, masonry, render, panels, joints, canopies, parapets, soffits, awnings, and visible structural attachments for damage, cracking, corrosion, or loose components.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Inspect for both visible deterioration and evidence of water entry. Loose facade elements, failed sealants, roof damage, and recurring leaks can become safety...

26

Check safely accessible or visible roof areas, roof coverings, flashings, gutters, drains, penetrations, and rooftop elements for damage, ponding, blockage, or deterioration.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Inspect for both visible deterioration and evidence of water entry. Loose facade elements, failed sealants, roof damage, and recurring leaks can become safety...

27

Inspect exterior doors, frames, windows, glazing, louvers, seals, shutters, and weatherproofing for damage, failed components, cracks, or water entry.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Inspect for both visible deterioration and evidence of water entry. Loose facade elements, failed sealants, roof damage, and recurring leaks can become safety...

28

Look for staining, dampness, efflorescence, peeling coatings, corrosion, mold-like growth, failed sealants, or other evidence of recurring moisture at the building envelope.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Inspect for both visible deterioration and evidence of water entry. Loose facade elements, failed sealants, roof damage, and recurring leaks can become safety...

29

Confirm loose signage, panels, ceiling or canopy elements, external fixtures, facade pieces, or overhead components are secured or the area is controlled where falling-material risk exists.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Inspect for both visible deterioration and evidence of water entry. Loose facade elements, failed sealants, roof damage, and recurring leaks can become safety...

30

Escalate significant structural cracking, loose facade components, roof instability, falling-material hazards, or major water-ingress conditions for qualified assessment.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Inspect for both visible deterioration and evidence of water entry. Loose facade elements, failed sealants, roof damage, and recurring leaks can become safety...

6. Entrances, common areas, internal access, floors, housekeeping, and occupant-facing condition

31

Inspect entrances, vestibules, reception areas, lobbies, corridors, stairwells, common rooms, and shared circulation spaces for damage, clutter, poor housekeeping, or unsafe condition.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: The site inspection should connect external access with internal circulation. Check that entrances, lobbies, corridors, common areas, and routine routes remain...

32

Confirm internal walking routes are free from uncontrolled storage, furniture, cords, waste, maintenance equipment, deliveries, or other obstructions.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: The site inspection should connect external access with internal circulation. Check that entrances, lobbies, corridors, common areas, and routine routes remain...

33

Check floors, tiles, mats, carpets, transitions, thresholds, stairs, handrails, guardrails, and internal walking surfaces for deterioration or trip hazards.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: The site inspection should connect external access with internal circulation. Check that entrances, lobbies, corridors, common areas, and routine routes remain...

34

Inspect internal doors, frames, locks, closers, handles, glazing, access-control hardware, and thresholds for safe operation and visible damage.

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: The site inspection should connect external access with internal circulation. Check that entrances, lobbies, corridors, common areas, and routine routes remain...

35

Verify common-area lighting, stair lighting, service-area lighting, and occupant-facing fixtures are operational and damaged or failed units are recorded.

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: The site inspection should connect external access with internal circulation. Check that entrances, lobbies, corridors, common areas, and routine routes remain...

36

Record persistent odors, water staining, damaged finishes, vandalism, cleanliness issues, occupant complaints, or recurring common-area defects requiring property action.

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: The site inspection should connect external access with internal circulation. Check that entrances, lobbies, corridors, common areas, and routine routes remain...

7. Electrical, mechanical, HVAC, plumbing, utilities, plant rooms, and service-area condition

37

Inspect electrical rooms, panels, switchgear, disconnects, distribution equipment, covers, and surrounding working access for obvious damage, storage, water exposure, or overheating evidence.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: A site inspection can identify visible service defects but does not replace qualified technical inspection. Keep critical plant areas accessible and escalate leaks,...

38

Check mechanical rooms, pump rooms, boiler or plant spaces, HVAC areas, generator rooms, compressor spaces, and utility zones for leaks, damage, housekeeping, alarms, and safe access.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: A site inspection can identify visible service defects but does not replace qualified technical inspection. Keep critical plant areas accessible and escalate leaks,...

39

Inspect visible plumbing, drainage, fixtures, valves, pipework, tanks, pumps, water heaters, and utility components for leaks, corrosion, blockage, or damage.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: A site inspection can identify visible service defects but does not replace qualified technical inspection. Keep critical plant areas accessible and escalate leaks,...

40

Check HVAC or ventilation condition for unusual noise, poor airflow, visible leakage, damaged grilles, condensation, temperature complaints, or service alarms requiring follow-up.

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: A site inspection can identify visible service defects but does not replace qualified technical inspection. Keep critical plant areas accessible and escalate leaks,...

41

Confirm plant-room doors, access panels, service routes, electrical working areas, valves, meters, and maintenance access are not blocked by stored materials or temporary work.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: A site inspection can identify visible service defects but does not replace qualified technical inspection. Keep critical plant areas accessible and escalate leaks,...

42

Escalate exposed energized parts, burning odor, serious leaks, sewage backup, overheating, mechanical instability, utility failure, or unsafe plant-room condition immediately.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: A site inspection can identify visible service defects but does not replace qualified technical inspection. Keep critical plant areas accessible and escalate leaks,...

8. Fire protection, exit routes, emergency access, alarms, emergency lighting, and preparedness

43

Confirm required exit routes, exit access, exit doors, stairs, corridors, and external discharge routes remain free and unobstructed.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

[LIVE PHOTO](#) | [Add](#)

Execution tip: Where OSHA general-industry exit-route rules apply, exit routes must remain free and unobstructed. Apply the property's current fire, building, emergency, and...

44

Verify exit signs, directional markings, emergency lighting, alarm devices, evacuation information, and emergency contact information are visible and serviceable where provided.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Where OSHA general-industry exit-route rules apply, exit routes must remain free and unobstructed. Apply the property's current fire, building, emergency, and...

45

Inspect visible fire extinguishers, fire doors, alarm points, detectors, sprinkler valves, hose cabinets, hydrants, risers, fire-service connections, and related access for blockage or obvious damage.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

[LIVE PHOTO](#) | [Add](#)

Execution tip: Where OSHA general-industry exit-route rules apply, exit routes must remain free and unobstructed. Apply the property's current fire, building, emergency, and...

46

Confirm fire doors and smoke-control doors are not improperly propped, blocked, damaged, or prevented from operating as intended.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

[LIVE PHOTO](#) | [Add](#)

Execution tip: Where OSHA general-industry exit-route rules apply, exit routes must remain free and unobstructed. Apply the property's current fire, building, emergency, and...

47

Check emergency-vehicle routes, fire lanes, hydrant access, assembly areas, responder entry points, and emergency-service access are not blocked by vehicles, materials, gates, construction, or storage.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Where OSHA general-industry exit-route rules apply, exit routes must remain free and unobstructed. Apply the property's current fire, building, emergency, and...

48

Review whether construction, temporary work, access changes, occupancy changes, closed areas, or property modifications require updates to emergency arrangements.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Where OSHA general-industry exit-route rules apply, exit routes must remain free and unobstructed. Apply the property's current fire, building, emergency, and...

9. Loading areas, waste, contractors, temporary work, vacant zones, and external operational hazards

49

Inspect loading bays, docks, service yards, delivery areas, ramps, dock edges, barriers, bollards, traffic interfaces, and pedestrian access for damage or unsafe conditions.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Site risk often increases in low-visibility areas such as loading yards, waste compounds, construction zones, vacant spaces, and contractor work locations. Include...

50

Check waste stores, recycling areas, compactors, skips, refuse routes, and external waste points for overflow, leakage, odors, pests, fire loading, blocked access, or unsafe debris.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Site risk often increases in low-visibility areas such as loading yards, waste compounds, construction zones, vacant spaces, and contractor work locations. Include...

51

Inspect contractor and temporary-work zones for barriers, signage, housekeeping, material storage, cords, hoses, scaffolds, equipment security, access control, and public protection.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Site risk often increases in low-visibility areas such as loading yards, waste compounds, construction zones, vacant spaces, and contractor work locations. Include...

52

Confirm temporary shutdowns, bypasses, open excavations, floor openings, scaffolds, isolated fire systems, temporary routes, or restricted areas are documented and managed with appropriate safeguards.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order

Execution tip: Site risk often increases in low-visibility areas such as loading yards, waste compounds, construction zones, vacant spaces, and contractor work locations. Include...

53

Inspect vacant units, unused buildings, closed rooms, low-use yards, empty storage zones, and temporarily inactive areas for leaks, pests, unauthorized access, damage, or neglected maintenance.

CRITICAL

PROPERTY

Acceptable

Needs repair

Critical

LIVE PHOTO | Add

Execution tip: Site risk often increases in low-visibility areas such as loading yards, waste compounds, construction zones, vacant spaces, and contractor work locations. Include...

54

Record recurring contractor, loading, waste, vacancy, or temporary-work issues requiring vendor-performance review, procedure change, facilities work, or management escalation.

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order

Execution tip: Site risk often increases in low-visibility areas such as loading yards, waste compounds, construction zones, vacant spaces, and contractor work locations. Include...

10. Finding priority, work orders, repair verification, recurring defects, reporting, and management sign-off

55

Classify each finding by site or grounds, access, drainage, envelope, common area, electrical, mechanical, fire or emergency, security, waste, contractor, or other approved property category.

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Convert site findings into visible ownership. Critical hazards need immediate control; recurring lower-level defects should still be trended so chronic property...

56

Prioritize findings using safety risk, operational impact, occupant impact, deterioration rate, water-damage potential, security exposure, service criticality, and urgency.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Convert site findings into visible ownership. Critical hazards need immediate control; recurring lower-level defects should still be trended so chronic property...

57

Create or link work orders, contractor tasks, specialist inspections, cleaning actions, security actions, maintenance work, or capital requests with named owners and due dates.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Convert site findings into visible ownership. Critical hazards need immediate control; recurring lower-level defects should still be trended so chronic property...

58

Apply immediate controls such as barricading, isolation, restricted access, temporary repair, alternative routes, or emergency escalation when a condition cannot be corrected at once.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Convert site findings into visible ownership. Critical hazards need immediate control; recurring lower-level defects should still be trended so chronic property...

59

Verify significant repairs through reinspection, live photos, testing, completed work orders, contractor evidence, or specialist sign-off before closure.

CRITICAL

PROPERTY

Inspection item	Current status	Owner	Evidence	Work order
-----------------	----------------	-------	----------	------------

Execution tip: Convert site findings into visible ownership. Critical hazards need immediate control; recurring lower-level defects should still be trended so chronic property...

60

Record final site status, critical open risks, restricted areas, recurring defects, overdue work, major capital needs, next inspection date, inspector, property owner, facilities owner, and management approval.

CRITICAL

PROPERTY

FINAL STATUS | Enter

PROPERTY OWNER | Enter

MANAGEMENT APPROVAL | Enter

Execution tip: Convert site findings into visible ownership. Critical hazards need immediate control; recurring lower-level defects should still be trended so chronic property...